

ARCHIVES COLLECTION #8

MIT & LINCOLN LABORATORY (DIVISION 6)

ADMINISTRATIVE MEMORANDA

M. I. T. and Lincoln Laboratory Administrative Memoranda
Massachusetts Institute of Technology
Lincoln Laboratory (Division VI)

Archives Collection No. 8

Donor: J. C. Proctor, Division VI Document Room
Restriction: MITRE Personnel

Contract: AF 19(122)-458

Collection contains various administrative procedures, including security procedures and staff appointments for the Servo-mechanisms Laboratory, Digital Computer Laboratory, and Division VI (Lincoln Laboratory)

Collection Dates: February 1946 - September 1958

AC#8 contains 256 reports, filed in numerical order by report number. The reports are Unclassified.

December 1964

ARCHIVES INVENTORY

SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-1	27 Feb 46	Present Status of Contractual Relations with Navy as Regards DIC 6345	J. W. Forrester	U	
	A-2		Cancelled			
	A-3	5 Mar 46	Electronic Staff	J. W. Forrester	U	
	A-4	6 Mar 46	Development Schedules	J. W. Forrester	U	
	A-5		Cancelled			
	A-6		Cancelled			
	A-7	15 Mar 46	Progress Reports	J. W. Forrester	U	
	A-8	1 Mar 46	New Offices	J. W. Forrester	U	
	A-9	18 Mar 46	Reports, Schedules and Meetings	H. R. Boyd	U	
	A-10	20 Mar 46	6345 Stock Room	H. R. Boyd	U	
	A-11	21 Mar 26	Electronic Equipment Being Moved from Building 32	H. R. Boyd	U	
	A-12	27 Mar 46	Instrument Changes	J. W. Forrester	U	
	A-13	27 Mar 46	Pulse Transformers	J. W. Forrester	U	
	A-14	16 May 46	Telephone Calls	J. W. Forrester		
	A-15	2 Jul 46	Care and Use of Machine Tools	H. R. Boyd	U	
	A-16	15 Jul 46	Electronics Group	J. W. Forrester	U	
	A-17-1	23 Mar 51	High Voltage Power Supplies	J. W. Forrester	U	

ARCHIVES INVENTORY

SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-18	31 Oct 46	Procurement of Machine Parts	J. W. Forrester	U	
	A-19	5 Nov 46	Photography	J. W. Forrester	U	
	A-20	4 Dec 46	Machine Design	J. W. Forrester	U	
	A-21	6 Dec 46	Technicians Assignment Changes	H. R. Boyd	U	
	A-22	4 Apr 47	Professor Bryant's Memorandum on Report Writing	J. W. Forrester	U	
	A-23	26 Jun 47	Engineering Notes	H. Fahnstock	U	
	A-24	3 Oct 47	Elevator Service	H. R. Boyd	U	
	A-25	8 Sep 47	Moving to Barta Building	H. R. Boyd	U	
	A-26	16 Sep 47	Parking Facilities - Barta Building	H. R. Boyd	U	
	A-27	16 Sep 47	Abstract Reports	J. N. Ulman	U	
	A-28	18 Sep 47	Standardization of Report Headings	J. N. Ulman	U	
	A-29	3 Oct 47	Publication Series	J. W. Forrester	U	
	A-30	7 Oct 47	Reliability of Standard Parts	J. W. Forrester	U	
	A-31	8 Oct 47	Secretarial and Typing Service	H. R. Boyd	U	
	A-32	8 Oct 47	Telephone Service	H. R. Boyd	U	
	A-33	10 Oct 47	Drafting	H. R. Boyd	U	
	A-34	24 Dec 47	Drafting and Print Procedure for DIC Project 6345	C. W. Watt	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-35	15 Oct 47	Machine Shops	H. R. Boyd	U	
	A-36	15 Oct 47	Parking Facilities	H. R. Boyd	U	
	A-37	10 Nov 47	Computer Terminology	J. N. Ulman	U	
	A-38	25 Nov 47	Approvals on Engineering Notes and Memos	J. W. Forrester	U	
	A-38-1	6 Nov 47	Approvals on Engineering Notes and Memos	J. W. Forrester	U	
	A-38-2	3 Dec 53	Approvals of Reports and Memoranda	J. B. Bennett	U	
	A-39	8 Dec 47	Administrative Memorandums, Purpose and Present Status	H. R. Boyd	U	
	A-40	10 Dec 47	Service and Maintenance Groups, Barta Building	H. R. Boyd	U	
	A-41	8 Dec 47	Clarification of Operational Procedures	H. R. Boyd	U	
	A-42	11 Dec 47	Bi-Weekly Reports	J. W. Forrester	U	
	A-42-1					
	A-42-2	3 Mar 48	Bi-Weekly Reports	J. W. Forrester	U	
	A-42-3	31 Jan 51	Bi-Weekly Reports	J. W. Forrester	U	
	A-42-4	6 Oct 52	Bi-Weekly Reports	R. R. Rathbone	U	
	A-42-5	19 May 53	Bi-Weekly Reports	J. B. Bennett	U	
	A-42-6	20 Jan 55	Bi-Weekly Reports	J. B. Bennett	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-42-7	9 Sep 55	Bi-Weekly Reports	F. P. Hazel	U	
	A-43	12 Dec 47	Use of Drafting Facilities	H. R. Boyd	U	
	A-44	18 Dec 47	Drawing References - R-Series Reports	J. N. Ulman	U	
	A-45	19 Dec 47	Distribution and Identification of Carbon Copies	H. R. Boyd	U	
	A-46	31 Dec 47	Circuit Schematic Standardization for WWI	C. W. Watt	U	
	A-46A	28 Jan 48	Corrections in A-46, Circuit Schematic Standardization	C. W. Watt	U	
	A-48		Library	J. N. Ulman	U	
	A-49	15 Jan 48	Operation of A-34 Procedures	H. R. Boyd	U	
	A-51	21 Jan 48	Project Organization	J. W. Forrester	U	
	A-52	14 Jan 48	Abbreviations	J. N. Ulman	U	
	A-53	2 Feb 48	Whirlwind I Approved Parts and Specifications	H. Fahnestock H. R. Boyd	U	
	A-54	6 Feb 48	Test Equipment Committee	J. W. Forrester	U	
	A-55-2	6 Apr 49	Security and Classification	J. W. Forrester H. R. Boyd	U	
	A-56	13 Apr 48	Procurement of Mechanical Parts and Assemblies	H. R. Boyd	U	
	A-57	23 Apr 48	Request for Test Equipment	R. R. Everett	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-58	22 Apr 48	Internal Handling and Mailing of Classified Correspondence and Documents	J. W. Forrester	U	
	A-59		Material Control Group	H. R. Boyd	U	
	A-60	6 May 48	Distribution Records	J. W. Forrester	U	
	A-61	21 May 48	Secretarial Procedures	H. R. Boyd	U	
	A-62	18 Feb 49	Non-Staff Work Manual	H. R. Boyd R. A. Osborne	U	
	A-63		Thesis Copies, Extra Copies for Library	J. W. Forrester	U	
	A-64	25 May 48	Extra Thesis Copies	R. R. Everett	U	
	A-65	27 May 48	Time Schedules	R. A. Osborne	U	
	A-66	19 May 48	Additions to A-34 Procedures (Drawing and Print Procedures for 6345)	A. M. Falcione	U	
	A-67	16 Jun 48	Non-Staff Organization Chart	H. R. Boyd	U	
	A-67-1	20 Oct 48	Non-Staff Organization Chart	H. R. Boyd	U	
	A-68	17 Jun 48	Enforcement of Security and Classification Procedures	H. R. Boyd	U	
	A-69	23 Jun 48	Whirlwind I Approved Parts and Specifications	H. Fahnestock H. R. Boyd	U	
	A-70	4 Aug 48	Procedure for DIC Employees Wishing to Register as Special Students for the Fall Term	R. A. Nelson	U	
	A-71	14 Sep 48	Standard Book	Standards Committee	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-72	14 Oct 48	Off Hours Work	J. W. Forrester	U	
	A-73	15 Oct 48	Benefit Fund Committee	H. R. Boyd	U	
	A-74	9 Nov 48	Terminology	R. R. Everètt	U	
	A-75	30 Nov 48	Procurement of Mechanical Parts	H. R. Boyd J. C. Proctor	U	
	A-76	14 Dec 48	Laboratory Hours	J. W. Forrester H. R. Boyd	U	
	A-77	21 Dec 48	Visitors	J. W. Forrester	U	
	A-77-1	13 Sep 50	Visitors	J. W. Forrester	U	
	A-77-2	15 Jul 53	Visitors	J. W. Forrester	U	
	A-78	22 Dec 48	Publication Series	J. N. Ulman	U	
	A-78-1	3 Oct 52	Publication Series	J. N. Ulman	U	
	A-79	3 Jan 49	Guard, Receptionst and Operator's Schedule	J. C. Proctor	U	
	A-79-1	21 Sep 49	Guard, Receptionist and Operator's Schedule	J. C. Proctor	U	
	A-80	7 Jan 49	Standards Group Organization	H. B. Morley	U	
	A-81	7 Jan 49	Production Control	J. W. Forrester	U	
	A-82	25 Jan 49	Property Accounting Procedures	R. M. Fairbrother	U	
	A-83	17 Mar 49	Drafting Standards S1-0 and S1-1; WWI Component Standards, S7-0 to 7-29; and WWI General Standards 7-5	C. W. Watt	U	

ARCHIVES INVENTORY

SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-84	15 Apr 49	Precautions in Handling Beryllium	J. C. Proctor	U	
	A-85	28 Apr 49	Library Organization	V. Andry	U	
	A-86	3 May 49	Production Engineering	H. Fahnestock	U	
	A-87		Cancelled			
	A-88	7 Jun 49	Procurement Office Reference Files	H. B. Morley	U	
	A-89	20 Jun 49	Time Cards	R. A. Osborne	U	
	A-90	23 Jun 49	Thesis and Seminar Information	H. R. Boyd	U	
	A-90-1	8 Dec 49	Thesis and Seminar Information	H. R. Boyd	U	
	A-90-2	10 Feb 50	Thesis and Seminar Information	H. R. Boyd	U	
	A-91	29 Jun 49	Security Officer	J. W. Forrester	U	
	A-92	30 Jun 49	Clearance	J. C. Proctor	U	
	A-93	2 Aug 49	Time Schedule Posting	R. A. Osborne	U	
	A-94	3 Aug 49	Internal Handling of Classified Documents (Supplement to A-58)	J. C. Proctor	U	
	A-95	25 Aug 49	Changes in Material Control Group	H. R. Boyd	U	
	A-96	31 Aug 49	New Hours and Time Cards	R. A. Osborne	U	
	A-97	1 Sep 49	Harvard Symposium Attendance	H. R. Boyd	U	
	A-98	30 Sep 49	Library Changes	H. R. Boyd	U	
	A-99	18 Oct 49	Fire Drills	J. C. Proctor	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-99-1	14 Aug 50	Fire Drills	J. C. Proctor	U	
	A-99-2	24 Jan 52	Fire Drills - Barta Building	S. L. Hepp	U	
	A-99-3	22 Aug 52	Fire Drills - Barta Building	J. C. Proctor	U	
	A-99-4	25 Oct 57	Fire Drills - Barta Building	W. A. Wiercinski	U	
	A-100	2 Nov 49	Radio Use	H. R. Boyd	U	
	A-100-1	3 Apr 53	Radio Use	J. C. Proctor	U	
	A-101	4 Nov 49	Travel	J. W. Forrester	U	
	A-102	25 Nov 49	Distribution of Internal Memorandums	H. Fahnestock	U	
	A-103	5 Dec 49	Laboratory Inspections	J. C. Proctor	U	
	A-104	23 Dec 49	Abstracts of Reports	J. W. Forrester	U	
	A-105	17 Jan 50	Barta Building Safety Committee	H. R. Boyd	U	
	A-106	9 Feb 50	Library Operation	H. R. Boyd	U	
	A-107	27 Apr 50	Classification of Present Work	J. C. Proctor	U	
	A-108	16 May 50	Power Shutdown - May 19-21	H. R. Boyd	U	
	A-109	1 Jun 50	Slides: Procedure for Procuring and Handling	R. A. Osborne	U	
	A-110	30 Jun 50	Division Organization	J. W. Forrester	U	
	A-111	11 Dec 50	Staff Organization	J. W. Forrester	U	
	A-112	17 Jan 51	Distribution of Classified Documents	H. Fahnestock	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-113	26 Jan 51	Staff Organization	J. W. Forrester	U	
	A-114	21 Feb 51	Military Security	J. C. Proctor	U	
	A-114-1	21 Aug 52	Military Security - Barta Building	J. C. Proctor	U	
	A-114-2	19 May 53	Military Security - Barta Building	J. C. Proctor	U	
	A-115	9 Mar 51	Non-Staff Work Manual	R. A. Osborne	U	
	A-116	22 Mar 51	Travel	R. A. Osborne	U	
	A-116-1	11 Jul 52	Travel	R. A. Osborne	U	
	A-117	7 May 51	New Funds Under Contract AF 19(122)-458 DIC 6889	H. Fahnestock	U	
	A-118	22 Mar 51	Elevator Service	R. A. Osborne	U	
	A-119	1 Jun 51	Security	J. C. Proctor	U	
	A-119 Supp	30 Jan 52	Admission of Project Lincoln Personnel	J. C. Proctor	U	
	A-119 S-2	7 Feb 52	Procedure for Marking Classified Information	J. C. Proctor	U	
	A-119 S-3	12 Mar 53	New Identification Badges	J. C. Proctor	U	
	A-119-1	2 Feb 53	Security	J. C. Proctor	U	
	A-119-1S	1 May 53	Yellow Visitor and Temporary Badges	J. C. Proctor	U	
	A-119-2	2 Feb 53	Security	J. C. Proctor	U	
	A-120	23 May 51	Building Maintenance Work	J. C. Proctor	U	
	A-121	22 Jun 51	Assigned Stock and Construction	H. B. Morley	U	
	A-122		Laboratory Contracts, Accounts and Bi-Weekly Reports	H. Fahnestock	U	
	A-123	21 Aug 51	Staff Titles	J. W. Forrester	U	
	A-124	20 Sep 51	Change in Laboratory Name	J. W. Forrester	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-125	16 Nov 51	Personnel Relations	J. C. Proctor	U	
	A-126	16 Nov 51	Staff Seminars	J. W. Forrester	U	
	A-127	19 Nov 51	Staff Seminar - Friday, November 30, 1951	R. R. Rathbone	U	
	A-128	1 Dec 51	Office Procedures	R. A. Osborne	U	
	A-128-S1	14 Mar 52	Multilith Reproduction Procedure	A. M. Falcione	U	
	A-128-1	25 Nov 53	Multilith Reproduction Procedure	A. M. Falcione	U	
	6A-128-2	21 Feb 55	Multilith Reproduction Procedure	A. M. Falcione	U	
	6A-128-3	16 Mar 55	Multilith Reproduction Procedure	A. M. Falcione	U	
	A-129	15 Feb 52	Toll Calls	J. C. Proctor	U	
	A-130		Cancelled			
	A-131	26 Mar 52	Accounting Procedures DIC 6889	H. Fahnestock	U	
	A-132	1 Apr 52	Barta Building Guard Instruction	J. C. Proctor	U	
	A-133	17 Apr 52	Construction of Equipment in the Computer Laboratory	C. W. Farr	U	
	A-134	22 May 52	Production Control	H. Fahnestock	U	
	A-135	12 Jun 52	Mail Delivery	J. C. Proctor	U	
	A-136	10 Jul 52	Reporting of Sick Leave	R. A. Osborne	U	
	A-137	29 Jul 52	Time Cards	R. A. Osborne	U	
	A-138		Cancelled			
	A-139	11 Sep 52	Telephone Systems in Barta and Whittemore Buildings	H. Fahnestock	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-139-1	14 Dec 53	Telephone Systems in Barta and Whittemore Buildings	J. C. Proctor	U	
	A-140	15 Sep 52	Salvage	H. B. Morley	U	
	A-141	15 Sep 52	Mail Delivery	H. B. Morley	U	
	A-141-1	29 Jan 53	Mail Delivery	H. B. Morley	U	
	A-142	17 Nov 52	DIC Staff Checks and Check Stubs	J. C. Proctor	U	
	A-142-1	9 Dec 52	DIC Staff Checks and Check Stubs	J. C. Proctor	U	
	A-143	1 Apr 53	Barta Building Guard Instructions	J. C. Proctor	U	
	A-143S	19 May 53	Barta Building Guard Instructions	J. C. Proctor	U	
	A-144	1 Mar 53	Whittemore Building Guard Instruction	J. C. Proctor	U	
	A-145	13 Apr 53	Time Cards	R. A. Osborne	U	
	A-146	20 May 53	Badges	J. C. Proctor	U	
	A-147	26 May 23	Division 6 Move to Lexington	H. Wainwright	U	
	A-148	14 Jul 53	Transition System Planning and Control Office	J. C. Proctor	U	
	A-148-1	25 Aug 54	Lincoln Production Coordination Office Procedures for Semi-Automatic Ground Environment (SAGE) System Project	A. P. Kromer	U	
	A-149	3 Aug 53	Computation Notebooks	J. C. Proctor	U	
	A-150	24 Sep 53	Reminder of Proper Badge Display	J. C. Proctor	U	
	A-151	19 Oct 53	Lining Up at Time Clocks	R. A. Osborne	U	
	A-152	30 Oct 53	Overloading of Whittemore Buildings Telephone System	J. C. Proctor	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	A-153	30 Oct 53	Security Precautions (Reports, Talks and Thesis)	J. W. Forrester	U	
	A-154	19 Nov 53	Classified Material Log Books	J. C. Proctor	U	
	A-155	15 Jan 54	Ditto Reproduction Procedure	A. M. Falcione	U	
	A-156	14 Jan 54	Editing of R-Series Reports	J. B. Bennett	U	
	A-157	8 Feb 54	Library and Document Room Services	D. B. Helwig	U	
	A-158	15 Mar 54	Change in Work Schedule	J. C. Proctor	U	
	A-159	10 Mar 54	Preparing a Typed Manuscript	J. B. Bennett	U	
	A-160	14 Apr 54	Bus Service to Lexington	J. C. Proctor	U	
	A-161	3 May 54	Loss of Personal Property	J. C. Proctor	U	
	A-162	22 Jun 54	Barta Building Purchasing	J. C. Proctor	U	
	A-163	7 Jul 54	Division 6 Document Room	D. B. Helwig	U	
	A-164		Never Issued			
	A-165	13 Aug 54	Barta Parking	L. T. Brock	U	
	A-166	30 Aug 54	Courses for Staff Members	J. C. Proctor	U	
	A-167	1 Sep 54	Salvage	L. T. Brock	U	
	6A-168	27 Jan 55	Visitors to F Building	J. C. Proctor	U	
	6A-169	31 Jan 55	Lincoln Travel Procedures	J. B. Bennett	U	
	6A-170	25 Apr 55	Air Travel Between Bedford and Poughkeepsie	J. C. Proctor	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	6A-171	10 Mar 55	Division 6 Official Documents	J. B. Bennett	U	
	6A-172	1 Mar 55	Division 6, DR Reports	A. M. Falcione	U	
	6A-173	17 Mar 55	Revised Schedule for IBM Airlines	B. B. Paine	U	
	6A-174	31 Mar 55	Distribution Procedure for Division 6 Memoranda	A. M. Falcione	U	
	6A-175	25 Apr 55	Transportation of Equipment on the IBM Airplane	J. C. Proctor	U	
	6A-176	25 Apr 55	Mail to IBM	J. C. Proctor	U	
	A-177	25 May 55	Group 66 Organization	R. R. Everett	U	
	6A-178	27 May 55	Quarterly Progress Report Procedure	C. W. Farr F. P. Hazel	U U	
	A-179	7 Jul 55	Appointments to Associate Group Leader (D.R. Israel & J. Arnow)	J. W. Forrester	U	
	A-180	7 Jul 55	Appointment to Associate Group Leader (B. E. Morriss)	J. W. Forrester	U	
	6A-181	1 Aug 55	Personal (Death of Hugh Wainwright)	J. W. Forrester	U	
	6A-182	8 Aug 55	Personal (Reference 6A181)	J. C. Proctor	U	
	A-183	9 Aug 55	Appointment to Associated Group Leader (W.E. Papian)	J. W. Forrester	U	
	6A-184	18 Oct 55	Report Editor	J. C. Proctor	U	
	6A-185		New Procedure for M-Note Distribution and Abstracting	F. B. Hazel	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	6A-186	27 Oct 55	MPC Non-Staff Administration	W. A. Hosier J. A. O'Brien	U	
	6A-187	9 Dec 55	Staff Personnel Requisitions	J. C. Proctor	U	
	6A-188	9 Jan 56	Reorganization of Division 6	J. W. Forrester	U	
	6A-189	16 Apr 56	Appointment of J. J. Cahill, Jr, as Section Leader in Group 61	D. R. Israel	U	
	A-190	8 Jun 56	Acting Group Leader for Group 63 (W. Papian)	R. R. Everett	U	
	A-191	29 Jun 56	Appointment to Associate Group Leader (N. L. Daggett)	R. R. Everett	U	
	6A-192	18 Jul 56	Reassignment of Responsibilities Within Division VI	R. R. Everett	U	
	6A-193	16 Jul 56	Section Leader Appointment (J.D. Crane)	J. A. O'Brien	U	
	6A-194	19 Jul 56	Requisitioning Procedures at Barta Building	H. B. Morley	U	
	6A-195	23 Jul 56	Section Leader Appointment (A.J. Roberts)	B. E. Morriss	U	
	6A-196	31 Jul 56	Division 6 Production Coordination Office	B. E. Morriss	U	
	6A-197	31 Jul 56	Discontinuance of Equipment Program Services Committee (EPSCOM)	B. E. Morriss	U	
	6A-198	22 Aug 56	Section Chief Appointment (H. E. Ziemann)	W. N. Papian	U	
	6A-199	13 Sep 56	Classification of Division 6 Docu- ments for ESS	M. M. Ferguson A. M. Falcione	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	6A-199-1	11 Oct 56	Classification of Division 6 Documents for ESS	M. M. Ferguson A. M. Falcione	U	
	6A-200	15 Oct 56	Unit Control of Classified Division 6 Document for Lincoln Personnel (Division 6) at Sites	A. M. Falcione	U	
	6A-201	19 Nov 56	Group 66 Appointments	B. E. Morriss	U	
	A-202	28 Nov 56	Accident Report Forms	J. C. Proctor	U	
	6A-203	6 Dec 56	Division 6 Documents	J. C. Proctor	U	
	6A-205	27 Feb 57	Multilith Duplication - Two-Sided Print	A. M. Falcione	U	
	6A-206	12 Feb 57	Announcement of Promotion (W. E. Holden)	B. E. Morriss	U	
	6A-207	11 Apr 57	Group 68	R. R. Everett	U	
	6A-208	12 Apr 57	Appointment of W. N. Papian as Group Leader of Group 63	R. R. Everett	U	
	6A-209	18 Apr 57	Assignment and Appointment of J. A. Arnow and C. A. Zraket	R. R. Everett	U	
	6A-210	27 May 57	Appointment of J. B. Goodenough	R. R. Everett	U	
	6A-212	21 Jun 57	Section Leaders Appointment in Group 63	W. N. Papian	U	
	6A-213	26 Jun 57	Associate Group Leader Appointment - Group 60 (A. M. Falcione)	R. R. Everett	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	6A-214	16 Sep 57	Section Leader Appointment in Group 64 (E. K. Gates)	E. S. Rich	U	
	6A-215	9 Sep 57	Appointment of G. F. Sandy as Section Leader of Group 62	J. A. O'Brien	U	
	6A-216	4 Oct 57	Division 6 Thesis Requirements and Procedures	A. M. Falcione M. M. Ferguson	U	
	6A-217	30 Sep 47	Documents with Distribution Restrictions	M. M. Ferguson	U	
	6A-218	10 Oct 57	Health and Safety Cleanup Campaign October 31 - November 1, 1957 for Lincoln Laboratory	A. M. Falcione	U	
	6A-219	10 Oct 57	Warehoused Property	A. M. Falcione	U	
	6A-220	15 Nov 57	Review of Log Book and Classified Material Procedures	A. M. Falcione M. M. Ferguson	U U	
	6A-221	18 Mar 58	Appointment of K. E. McVicar as Group Leader of Group 61	J. F. Jacobs	U	
	6A-222	2 Jun 58	Appointment of C. C. Grandy to Associate Group Leader of Group 64	R. R. Everett	U	
	6A-223	23 Jun 58	Handling of Staff Applications	J. C. Proctor	U	
	6A-224	1 Jul 58	Appointment of W. S. Attridge to Associate Group Leader of Group 67	R. R. Everett	U	
	6A-225	8 Sep 58	Section Leader Appointments for Group 61 (L. R. Jeffery & J.W. Shay)	K. E. McVicar	U	

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SUBJECT	IDENTIFICATION	DATE	TITLE	AUTHOR	CLS.	COPY NO.
	6A-226	10 Sep 58	Section Leader Appointment for Group 67 (H. Briscoe & E. L. Lundberg)	C. A. Zraket	U	
	6A-227	19 Sep 58	Appointment of L. L. Holmes to Associate Group Leader of Group 64	R. R. Everett	U	