

MIT Resources
for Women

AC 232

BOX 20 FOLDER 13

Keyword - GS women
Resources

1981

A Study of the Graduate Student Academic Environment at MIT



Excerpted from the MIT Tech Talk - Sept. 9, 1981

A Study of the Graduate Student Academic Environment at MIT

(The following report was favorably received by the Committee on Graduate School Policy which recommended that it be distributed to the Graduate Student Council and to department heads for comment. The suggestions received have been incorporated in the report which is reprinted here for distribution and use by the MIT community. Copies of the report will be available in the Graduate School Office, Rm 3-136, or in the Undergraduate Academic Support Office, Rm 7-103.)

At a presentation made to a meeting of the women faculty in February 1980, a group of women graduate students, on behalf of all graduate students, indicated their concern for their academic environment. These students felt that in many departments graduate students are not really aware of departmental policies and procedures for successful completion of their graduate degree programs. These concerns led the group to ask the question: What treatment is most likely to encourage completion of graduate degrees and a satisfactory start to a successful career for graduate students in general, and women in particular?

A task force of women faculty, graduate students and staff was formed to discuss this issue and make recommendations, which are presented in the following report. The concerns voiced are grouped into several focal areas, including orientation procedures, financial support, advising, evaluation of student performance, career counseling and specific concerns of women graduate students.

The recurring theme of this report is the improvement of communication between graduate students and their departments. Although many departments do provide very specific information and help to their students, in other instances students receive minimal counseling and advice. Certainly, requirements and procedures for graduate degree programs must necessarily differ from one department to another. There may be no ideal model. However, an understanding of students' perceptions of the strong and weak features of graduate training can help alleviate some problems. Most of the recommendations in this report are based on procedures that have been found effective in several departments at MIT. We believe that thoughtful attention to, and improvement of present procedures can bring considerable benefit to both departments and graduate students with only modest additional effort and expense.

I. Orientation and Financial Support

Department Letters to Incoming Students

Once students have accepted admission to Graduate School at MIT, it is important that they be provided with general information about the Institute and their departments. Early in the summer, letters should be written to incoming students welcoming them to MIT and providing them with information on things they need to know before they come to

the Institute and on what to do when they arrive. Information should include a summary of faculty research interests, which would give students an opportunity to explore the various research interests in the department and the names of faculty to contact for information about specific research areas.

RECOMMENDATIONS:

1.) A letter should be sent to each incoming student informing the student of the date of Registration, his/her Registration Officer/Counselor, and procedures to be carried out on Registration Day.

2.) A brochure with a brief description of "Interests of Department Faculty" should be included with the letter to incoming students.

Research Departmental Orientation Programs

Departments should hold an open orientation meeting before Registration Day to welcome new students and to acquaint them with the department. Presentations should be made on the programs in general, degree requirements, and financial support possibilities, and tours of the labs should be given. Faculty should give briefings on the formal subject offerings and prerequisites and requirements in the departmental areas. Each area within the department should have a research orientation program in which faculty give presentations on their area of research. Written research interests of the faculty should be available, along with descriptions of the research work carried out in the area. Existing student organization(s) within the department would probably be happy to help organize orientation sessions and could contribute valuable ideas.

RECOMMENDATION:

To inform incoming students adequately about the graduate program, departments should set up orientation programs a few days prior to Registration or, if necessary, within the first weeks of classes.

Continuing Orientation

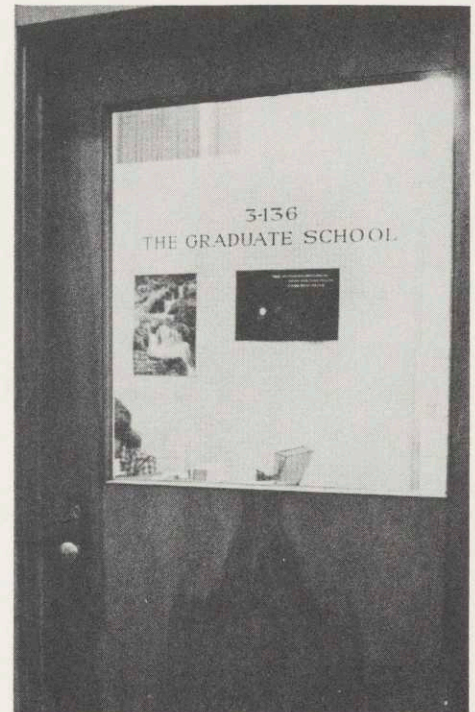
Continuing orientation can be extremely helpful to students in reducing frustration and providing them with the information necessary to pursue their graduate programs more productively. Regular department sponsorship of meetings to help continuing students establish academic goals, select appropriate subject sequences, and arrange thesis supervision is very helpful. (January IAP period would be a useful time for these orientations.)

RECOMMENDATION:

Departments should regularly organize question and answer sessions on subject offerings, departmental requirements, research opportunities, the mechanisms established to facilitate selecting a research advisor, and other pertinent topics.

Types of Financial Support

Most departments work very hard to find support for as many incoming graduate students as possible. Nevertheless, some departments do not have written information describing financial support systems; consequently, students are not adequately informed on what is available, how to apply



for it, and what the advantages and restrictions are for each form of support. Some financial support issues are summarized below.

The process by which Teaching Assistantships are appointed and assigned should be clearly documented by each department. Once appointed, students should be informed precisely of their assignment, what is expected of them, and what restrictions there are; i.e., whether they are part-time or full-time TAs, the number of hours they are expected to work and the number of subjects they are allowed to take. A teaching orientation program should be scheduled for new TAs with instructions and guidelines relevant to their teaching responsibilities.

Information on Research Assistantships should be available from the departments, not only on how students apply for RAs, but also on the restrictions connected with such appointments, i.e., number of hours the student is expected to work, number of subjects the student is allowed to take per term, etc.

Fellowship students should be aware of departmental and/or Institute policies on fellowships, insofar as these policies restrict fellowship students to a certain amount of supplementary income. Full fellowship students should be made aware that normally they are not allowed to accept teaching or research appointments while holding fellowships.

Graduate students should be made aware of the College Work-Study Program. If students are eligible, up to 80 per cent of their salaries for work done at MIT or for outside organizations may be paid to the employer by a Federal grant. Students should also be informed about loans that are available as a means for financing graduate education.

RECOMMENDATIONS:

1.) It is most important that departments

have written information available describing each of the support categories (TAs, RAs and fellowships), their requirements and restrictions, and how to apply for them.

2.) Financial information should be sent to students when admitted so that they can realistically see what might be available throughout their graduate careers.

3.) Offers of financial support to incoming students should be made in writing.

II. Advising, Evaluating and Career Counseling

The Academic Advisor

The structure of a department's academic advising for graduate students can have a profound effect on their environment. Graduate students benefit greatly from being part of a formal advising system from the very beginning of their graduate careers. At the start, students need an academic advisor or registration officer *who is not necessarily their research advisor*, but who will pay specific attention to their individual backgrounds and guide them in selecting subjects which will best enable them to achieve their academic and career goals. Students without an MIT background or a similarly broad undergraduate training in the theoretical and technical aspects of science and engineering may be at a disadvantage. Therefore, the academic advisor should encourage such students to take subjects, graduate or undergraduate, to make up whatever deficiencies in prior training they may have.

RECOMMENDATIONS:

1.) Prior to, or immediately upon, their arrival, students should be assigned a registration officer or academic advisor whose responsibility should be to guide them in selecting courses, making up deficiencies and developing a reasonable research-oriented degree program.

2.) This officer or advisor will not necessarily be the student's research advisor, but he/she should be active in helping the student find a research advisor.

The Research/Thesis Advisor

Students should receive guidelines on the department's procedure for the timing and methods of selection of research advisors for supervision of their theses. Although some students are ready to begin their research as soon as they start graduate school, others could benefit from a semester to consider research opportunities and programs available in the department. In addition, they may often need guidance on how to establish a satisfactory relationship with their advisors, and to understand their responsibilities for maintaining this rapport. The ongoing orientation sessions suggested in Part I may be a good place to provide this guidance.

RECOMMENDATION:

Graduate students should be given systematic advice on the process for selecting a thesis advisor and establishing a good working relationship with the advisor. They should not be compelled to choose a thesis advisor before or during their first semester at MIT.

Thesis Committee

The establishment and use of a thesis committee should be encouraged as soon as the student has chosen a research topic or

picked a research advisor. The reasons for this are many: through regular meetings with such a committee, students receive the benefit of collegial interaction with several faculty members and, from an early stage, become accustomed to explaining their projects to those who can best help them. Evaluation of the research by individuals on the thesis committee provides a source for help, advice and perspective. The thesis committee can help students to put their research in the context of other work in the field. Thesis committee members from outside the department can provide a valuable complement and resource for both thesis topics and students. This close cooperation between student and thesis committee will result in contacts who can provide resources for job opportunities. The student will be seeing his or her advisor frequently and should also be encouraged to have informal meetings with members of the committee to accomplish the above goals.

At committee meetings the members can review the work of the student and advise him or her on remaining requirements. The thesis committee can also help a student if friction develops between the student and his/her advisor, or between members of the committee over expectations for the student. Regular meetings with the whole committee can allow such differences to become apparent and be resolved.

RECOMMENDATION:

A formal thesis committee for each student should be established early and should meet with the students frequently but at least once a year. The student should feel free to convene the committee more frequently if problems develop.

Changing Advisors

If such friction develops between student and advisor that productive interaction becomes difficult, the student may find it necessary to change advisors. As this can be a painful process for both parties, the department should establish procedures to make this process as smooth as possible. The atmosphere should be such that the student will feel free to go to members of the thesis committee for help and advice in this matter.

RECOMMENDATION:

Flexible procedures for changing academic or research advisors should be specified and available to students from the outset of the advisor selection process.

Review of Progress

In order for departments to guide an individual effectively through a program of graduate study and research, communications to the students concerning fulfillment of departmental requirements should be made in writing.

Communication to graduate students concerning their progress must also be a regular procedure. Departmental graduate committees (or other appropriate bodies) should review the progress of each student at the end of each term. Graduate registration officers, faculty research or academic advisors, or the thesis committee should present the results of this department review to students, both in written form and in conference. Constructive suggestions should be made to the student on ways to achieve departmental expectations and on remedial work that might be undertaken. This conference should include the development of a schedule for completing degree requirements, e.g., for turning in the thesis

proposal or progress reports or completion of required subjects. Continued inadequate progress may be indicative of underlying problems and an effort should be made to find this out and to take steps to remedy the problem(s). Students who are doing adequate or superior work should also be informed of their strengths.

RECOMMENDATIONS:

1.) Departments should make available to students written information on degree requirements, including a reasonable timetable of expectations for completing them.

2.) Departmental graduate committees should review the progress of each student at the end of each term. All students, whether performing marginally or at a superior level, should receive both a written report and have a conference in which his or her progress is discussed.

Examinations

Most departments evaluate the academic performance and promise of students in Ph.D. programs through qualifying or general examinations. Written information should be available to students on the sequence of examinations and on rules about whether a student will be able to take the exam, or parts of it, again if he or she is not successful in the first effort.

General information concerning the format, timing, scope and purpose of each exam should be made known to the students, e.g., whether it is the intent of the exam to test problem-solving ability or specific knowledge of certain areas. Copies of previous exams are helpful and should be made available.

The department should review its own examination structure and content periodically. It is often useful to ask students who have already taken the exams to participate in this review.

A student's performance on an examination should be discussed with him or her and should be evaluated in light of the rest of his or her academic performance. Constructive criticism and frank advice, including substantive suggestions for improving areas of weakness are important. The student should also receive an evaluation of his or her performance in writing.

RECOMMENDATIONS:

1.) Departments should ensure that information about both the exam sequence and the purpose and scope of each exam is available to students. Periodic departmental review (including student input) of the exam structure and content helps ensure the validity of this form of student evaluation.

2.) The department should prepare a written evaluation of the student's performance on the examination(s). These evaluations should be discussed with the student in conference and suggestions made for improving areas of weakness.

Career Counseling

Students will need encouragement and help in the establishment of long-term professional goals. Career counseling, in the form of advice from professors, alumni of the department, and professionals in related fields, should be an integral part of students' training and professional growth. Students should be helped by their advisors and thesis committees to make individual contact with professionals in the research field both within the department and outside the university, not only for career purposes but also because

such professionals can help students to evaluate their research work from a broader perspective and relate their efforts to the professional community.

Departments should regularly offer career planning sessions. These sessions should include information on MIT resources such as the Career Planning and Placement Office, appropriate alumni of the department, and other professionals within or outside of MIT. Care should be taken to provide information about less typical, as well as standard, career patterns in the field.

Students should be encouraged to present research papers at group and department seminars and at professional society meetings as part of their professional development.

RECOMMENDATIONS:

1.) Career counseling should be an integral part of students' training and professional growth. They should be helped to make contact with professionals in the department, in the university, in the field outside the university, and with alumni of the department.

2.) Departments should regularly offer career planning assistance.

3.) Opportunities should be provided for students to present their research work at national scientific meetings, as well as at group or department seminars.

III. Consideration of Specific Concern to Women

Women represented 18 per cent of the graduate students enrolled at MIT in the fall term of 1980. While many of their problems and concerns are the same as those of their male peers, women graduate students may experience additional difficulties in this predominantly male environment.

Role Models and Support Groups

The transition into an engineering, scientific or management academic environment dominated by men is often difficult for women. Female students frequently need not only encouragement and support, especially from other women, but also female professionals as role models. However, because there are fewer women graduate students and faculty than men at MIT, women graduate students are frequently isolated from one another and from women faculty. Women students also need the support of women in top administrative posts.

RECOMMENDATIONS:

1.) MIT must continue its search for qualified women faculty to increase the percentage of women faculty members, particularly in those departments where they are under-represented, and for women in top administrative posts.

2.) Women students and/or department management should be encouraged to set up support groups for women graduate students to discuss their particular concerns. These groups may be peer groups of women students or groups with both students and women faculty within the department. Informal discussions between individual students and women faculty are also useful.

Financial Support

MIT has stated a firm commitment to the education of women, and has encouraged the admission of increasing numbers of female

scholars. Yet fewer than half of the graduate women admitted in 1979 actually enrolled. The number of women enrolling seems to be proportional to the number of women offered financial support. Women, once admitted, must be encouraged to come, through stressing equal opportunity in departmental financial support for women.

In the School of Engineering it is often true that women who have been admitted into a department have received less undergraduate training in the specific field than have men. This often makes it difficult for these women to be supported with an RA. Alternative support for a long period of time as a TA can substantially delay the commencement of research. Departments might consider ways of overcoming this initial difficulty by counseling the student to make up any deficiency immediately or by partially supporting such students as RAs with departmental funds.

RECOMMENDATION:

Since financial support is a critical factor in the enrollment and matriculation of women at MIT, departments, especially those in which women are underrepresented, should give particular attention to providing equal opportunity for financial aid to the women they admit. In addition to the usual forms of departmental support--TAs, RAs, fellowships--departments should explore sources of scholarship and training funds specifically earmarked for women.

Professional Support and Counseling

Significant numbers of women graduate students have difficulty finding and becoming part of a research group. Often less aggressive than their male colleagues in approaching faculty and their peers about research interests, they can be isolated and feel left out.

Women graduate students are more likely to be timid about speaking out in seminars, meetings and research and professional discussions than their male colleagues, and they are more likely to be ignored when they do speak. It is difficult for some to take an active part in certain research groups. Yet aggressive, active participation will be crucial to the success of the student not only in graduate school, but also in professional life.

A significantly lower percentage of women than men stay on past the Master's for a PhD, especially in the School of Engineering. Often their aspirations are lower than their talents would support, as a PhD would probably help them in careers, both in industry and academia.

RECOMMENDATIONS:

1.) Departments should explore ways to ease integration of women into research groups in areas where problems appear to exist.

2.) Special efforts should be made to encourage women to engage in discussions and seminars.

Faculty Attitudes

Unfortunately, some women graduate students still sense discriminatory attitudes towards them. A few feel they are looked down upon intellectually and are not considered as "potential colleagues." A few women also believe that some research supervisors are reluctant to include them in their research groups because they are women. Equally damaging, however, is the attitude of the faculty member who, in trying to be

supportive of his women graduate students, mistakes the withholding of constructive criticism for kindness.

RECOMMENDATION:

Departments should find out from women graduate students (through a survey or some other means) what specific faculty attitudes and practices make things difficult for them. The department should pass on this information to the faculty for discussion.

Graduate Students with Family Responsibilities

It seems likely that the percentage of women who enter graduate school with children or who become pregnant will increase as more women choose to pursue academic or other professional careers. At present, some departments discourage these women from continuing their studies. Women with children should not feel forced by their departments to choose either career or family.

In addition, while caring for and raising children has traditionally been considered the responsibility of women, it is becoming more and more the responsibility of men, too. It is likely that increasing numbers of male students will be affected by the changing values of society in this area.

RECOMMENDATION:

Graduate students with family responsibilities should be encouraged to continue their graduate studies, and departments should be encouraged to help such students find ways to continue.

Committee Members

(as of January 1981)

Dr. Tamara Awerbuch, postdoctoral fellow, Department of Biology

Toby Bloom, graduate student, Department of Electrical Engineering and Computer Science

Brenda Faison, graduate student, Department of Nutrition and Food Science

Dean Holliday Heine, associate dean for student affairs

Professor Mildred Dresselhaus, Department of Electrical Engineering and Computer Science

Ann Duerr, graduate student, Department of Biology

Associate Professor Judith Kildow, Department of Ocean Engineering

Professor Mary Lou Pardue, Department of Biology

Marilyn Pierce, administrator, Department of Electrical Engineering and Computer Science

Dean Jeanne Richard, associate dean of the Graduate School

Assistant Professor Mary Roberts, Department of Chemistry

Dr. Carol Ryerson, postdoctoral fellow, Department of Chemistry

Assistant Professor Deborah Stone, Department of Political Science

Emily Weidman, coordinator for Women Student Interests

Editorial Consultant: Dr. Lee Warren, lecturer in writing, Department of Humanities.

Detailed information about graduate school policies and procedures can be found in the *Graduate School Manual* or the *M.I.T. Bulletin, Courses and Degree Programs* issue. Specific questions concerning individual graduate programs should be directed to departments of registration or faculty advisors.

M.I.T. RESOURCES
of Interest Primarily to Women Graduate Students

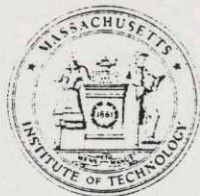
INTRODUCTION

This is the fifth year we have sponsored a mini-orientation for entering women graduate students. The women listed below formed a Women's Orientation Committee to plan the activities for the Open House on September 3, and, as a starter, we've compiled this booklet of resources available to women graduate students at M.I.T. These resources are growing in both number and variety. You may be interested in many or just a few of these, but we hope you'll take advantage of the opportunity you have to make your experience at M.I.T. an enriching one.

As you begin your graduate career at M.I.T. do not despair if you feel lost or isolated. There are many women (and men, too) here who are most willing to help in any way they can. Those of us listed below would be more than happy to answer any questions you have. In addition, a list of all women graduate students (by department) is available from Jeanne Richard, Room 3-136.

Welcome to M.I.T.! We hope to become better friends and share our experiences at M.I.T. with you during the coming months.

Susan Assman - Mathematics
Frances Bagenol - Earth & Planetary Science
Toby Bloom - Electrical Engineering & Computer Science
Francine Chen - Electrical Engineering & Computer Science
Maura Donnelly - Mechanical Engineering
Debbie Franzblau - Mathematics
Chris Gabriel - Electrical Engineering & Computer Science
Yoskiko Ito - Electrical Engineering & Computer Science
Lori Lamel - Electrical Engineering & Computer Science
Lorraine Pillus - Biology
Karen Sollins - Electrical Engineering & Computer Science
Josie Stein - Mechanical Engineering
Ann Weeks - Ocean Engineering
Karen Wieckert - Electrical Engineering & Computer Science



THE GRADUATE SCHOOL
OFFICE OF THE DEAN

CAMBRIDGE, MASSACHUSETTS 02139
ROOM 3-136. TEL. 617-253-4860

September 1981

Hi!

I would like to extend a warm, personal welcome to all you incoming women graduate students. Although there will be about 800 women enrolled in graduate degree programs at M.I.T. this year, you will be scattered among our twenty-four graduate departments in varying numbers. Therefore some of you will not find your colleagues all that visible to you.

However, as the number of women on campus increases the number of resources available for women shows a corresponding increase. This brochure has been put together in an attempt to better inform you of the resources which are particularly concerned with the well-being of women. It outlines a number of groups as well as resource people throughout the Institute and is meant to be a quick reference guide to provide information about who to see, where to go, and how to find what activities of particular interest to you are going on. If you still have unanswered questions or if problems arise, I would be glad to act as a further resource. Emily Weidman, the Coordinator for Women Student Interests, (7-102), is also a good person to get to know.

As Associate Dean of the Graduate School I am interested in talking with all women graduate students about their views of M.I.T. and particularly about any suggestions on how to provide a more attractive and supportive environment for women on the M.I.T. campus. I would like to extend an open invitation to you to drop by my office with any questions or just to chat and get better acquainted. My office is located in Building 3, Room 136 and my extension is 3-4869.

See you soon,

Jeanne Richard
Associate Dean

JR/lp

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Some Services and Activities Which May Be of Interest to You:

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Some Administrative Offices Which May Be of Help to You:

Dean for Student Affairs Office - Graduate School Office - Graduate Student Council - Office of the Coordinator for Women Student Interests - Special Assistant to the President - Student Financial Aid Office - Wellesley/M.I.T. Exchange Office

Some Women's Organizations You May Want to Participate In:

Association of M.I.T. Alumnae - Association for Women in Science - Minority Women's Discussion Group - M.I.T. Association of Women Postdoctorals - Society of Women Engineers - Tech Wives Organization - The Wives Group - Women's Advisory Group - Women's Forum

Communications

Within M.I.T.

HoToGAMIT - Tech Talk - The Tech - The Graduate School Manual - Sex - About Self-Protection - Welcome to M.I.T. - Getting Acquainted - M.I.T. Medical Department Student Guide - M.I.T. Blue Cross/Blue Shield Plan for Students - Human Studies Collection

Outside M.I.T.

The Women's Yellow Pages - The New Women's Survival Catalog - Our Bodies, Ourselves - Sojourner - Equal Times - Women's Almanac

Non-M.I.T. Women's Groups

Acknowledgments

Places of Special Interest to You:

The Cheney Room - McCormick Hall Dining Room

THE CHENEY ROOM

A trust donated to M.I.T. in memory of a former M.I.T. student has provided the Margaret Cheney Room (3-310), a special place where women students may go to relax, read, shower, or even study. Actually a suite of rooms, this facility consists of a kitchen, a very comfortable lounge with a piano, a study room, a locker room with showers and a hair dryer, and a small room with a pair of day beds. Any woman student can obtain her own key by asking for it at the Dean for Student Affairs Office, Room 5-104. (Women who are interested in obtaining a locker in the Cheney Room should inquire about their availability in Room 5-104.)

Overlooking Killian Court, the Cheney Room is a good place to unwind and provides an excellent opportunity to meet other women students.

MCCORMICK HALL DINING ROOM

The Dining Room in McCormick Hall (the all-women undergraduate residence) is open to graduate women as well as other women members of this community. General meal plan options or an a la carte service is available. During the year various women's groups plan to present programs of interest to women students at both lunch and dinner time.

McCormick Hall is located on the other side of Massachusetts Avenue across from the main M.I.T. buildings. The entrance to McCormick is on Amherst Street between Ashdown and the Infirmary.

Some Services and Activities Which May Be of Interest to You:

Athletics - Campus Police - Child Care - Graduate
Residence Program - Housing - Medical Department -
Student Art Association - Other Student Organizations

ATHLETICS

A wide variety of physical education courses such as rock-climbing, sculling and dance (ballet, jazz/blues, partner, tap) are available through the Department of Athletics - Physical Education Program. The classes are open to all students. Schedules and information are available from the Physical Education Office (W31-116) in addition to the course listings in your registration material. Registration is in duPont Gymnasium on Thursday, September 10 for fall courses. Be sure to arrive early (8:30 a.m.) on Registration day to insure getting into the class of your choice.

For some exercise you can attend Maggie Lettvin's Self-Designed Fitness courses which meet at noon and 5 p.m. in the exercise room at duPont or outside in good weather.

Although M.I.T.'s eleven varsity sports are restricted to undergraduate women, graduate women are eligible to participate in club sports and intramural sports. Club sports for women currently include water polo, ice hockey, and rugby. Information on club and varsity sports may be obtained at x3-4920. Intramural activities, open to all students, include a wide variety of both team and individual sports; information about these sports may be obtained from the I.M. secretary in W32-135.

All athletic facilities are available for recreation and casual use. These include squash courts, indoor and outdoor tennis courts, and Alumni Pool. A wide variety of athletic equipment is available for your use at duPont equipment desk. Athletic cards are required for use of these facilities and may be purchased (\$5) at the equipment window in duPont Athletic Center or at the Alumni Pool. An additional fee must be paid if you wish to rent a locker at duPont or Alumni Pool.

CAMPUS POLICE

The Campus Police are available 24 hours a day to provide emergency police and ambulance assistance. All officers are commissioned as Massachusetts Police Officers (and half of the officers are Emergency Medical Technicians) who are trained to respond to medical emergencies, serious accidents, fires or any other life threatening situation, as well as suspicious criminal activity. Campus Police headquarters is located at 120 Massachusetts Avenue, the Amory Building, on the second floor (W31-215).

In addition to emergency services, the Campus Police provide the M.I.T. community with parking arrangements, bicycle registration, a centralized lost and found section and a Special Services Division which includes crime prevention, criminal investigations and legal and consumer advice.

The Special Services Division provides a number of informative publications of general interest to the M.I.T. community. Among those included in this packet; the "Information Digest", which provides both general information on the subject of personal safety on the campus and in the Boston/Cambridge area, and specific advice on how to avoid becoming a victim of crime, "About Self-Protection" and "Safety on the Streets", two manuals written specifically to help women avoid trouble on the street.

A service of the Campus Police of particular interest is the "Escort Service". After dark any person travelling on campus may be escorted to his or her destination

by an officer. Call the Campus Police business number (x3-2998) to request this service.

Should a situation arise in which you would feel more comfortable dealing with another women, the Campus Police will make every effort to have you meet with one of their female officers.

Do not hesitate to call the Campus Police if you are in need of assistance. In case of emergency simply dial "100" from any dorm line or 253 extension. When calling from a pay phone, dial 253-1212.

CHILD CARE OFFICE

The Child Care Office (Room 4-144, x3-1592) serves as the focus for issues relating to young children and is available to all members of the M.I.T. community, especially those who need assistance in locating suitable care for their children.

There are currently four programs operating on campus which serve children from 4 weeks old through kindergarten. The Child Care Office can help you to determine which program best meets your needs and the needs of your child. If none of the M.I.T. related programs seems appropriate, information about services and resources in other parts of Cambridge and in surrounding communities is available.

The Child Care Office can also help you to locate babysitters, summer programs, swimming programs and services for children with special needs. Information about local schools, both public and private, is also available.

GRADUATE RESIDENCE PROGRAM

A possibility to keep in mind for your second and subsequent years as a graduate student at M.I.T. is the Graduate Residence Program. Both married and single graduate students who have been at M.I.T. for at least one year can apply to be graduate residents in undergraduate Institute houses.

Individuals who are interested should contact the Dean for Student Affairs Office, Room 7-133, in February for applications and further information. Many women graduate students find these positions, which provide room and board but no stipend, to be interesting and enjoyable.

HOUSING

On-campus housing facilities for graduate students include Tang Residence Hall and Ashdown House for single students and Eastgate and Westgate for married students. Housing on campus is very limited, particularly for married students. Single heads of households who will be accompanied by children are eligible for married student housing, and individuals having serious handicaps or medical problems may be eligible for special case priorities in on-campus housing. Detailed housing information, including application forms and procedures, is found in the pamphlet "Welcome to M.I.T.: A Practical Planning Guide for New Graduate Students", which you should have received.

For those students not interested or unable to obtain housing on campus, there is an Off-Campus Housing Service available. This office maintains lists of rooms, apartments and houses for rent in the greater Boston area. They also have information on people looking for roommates, school systems, public transportation, landlord problems, leases, rental furniture and other housing-related issues. There are free maps and telephones also for your use.

Finding suitable housing is likely to be one of the first major obstacles you will encounter in your M.I.T. experience; however, with time and perserverance it can usually be overcome. Feel free to contact any one of the following offices with questions you may have:

Housing Office - E18-301, 253-5148
(for information about Eastgate, Westgate and Tang)

Office of the Dean for Student Affairs - 7-133, 253-4051
(for information about Ashdown)

Off-Campus Housing Service - E18-301, 253-1493

For advice in dealing with housing related problems contact Dean Peter Brown in the Office of the Dean for Student Affairs (Room 7-133, x3-4051).

MEDICAL

A description of general services is in the general Catalogue. Some services which may be of special interest to women graduate students are described here.

The OB-GYN SERVICE (third floor, Building 11) is staffed by three full-time gynecologist-obstetricians, two of whom are female, one full-time nurse-midwife, and two nurses. Any of the staff may be consulted for routine gynecological examinations, prescription of contraceptives or referrals for abortion. All medical records are confidential and can be seen only by the patient or by the M.I.T. medical staff. Barbara Merrifield, the nurse-midwife counsels women about gynecological problems, obstetrical care, contraceptives and nutrition information in addition to delivering babies.

Pregnancy testing is available through the OB-GYN service. Students and student spouses can receive prenatal care through the service. The fee is \$575 for those women who have paid the M.I.T. Student Health Fee and \$625 for others. The fee covers prenatal care, delivery services, laboratory work done at the Department and postnatal checkup, but does not cover hospital or pediatric services.

Maternity benefits are provided by the M.I.T. hospital insurance program which is compulsory unless a student already has hospital insurance. The hospital charges and physician's fees are covered in full upon the effective date of membership. There is an annual deductible of \$50 each for both the hospital expense and the physician's services. Call x3-1315 for appointments and x3-4371 for insurance information.

A PEDIATRIC SERVICE staffed by two full-time and one half-time pediatrician and a pediatric nurse-practitioner is located in the Infirmary (Building W-5). Children of students are eligible to visit on a fee-for-service basis. Call x3-1505 for appointments and information.

The PSYCHIATRY SERVICE (Building 12, Room 127, x3-2916) has twelve doctors on the staff. If you really need someone to talk to immediately, you can almost always find someone who can be of help or knows where you can get it. All of the staff, both men and women, are interested in and work with women's problems. Some of the women on the staff who have helped develop some of the special programs for women are: Lois Eichler, Ph.D., Clinical Psychologist, Rochelle R. Freidman, M.D., Psychiatrist, Margaret Ross, M.D., Psychiatrist, Charlotte Green Schwartz, Ph.D., Clinical Sociologist, and Lora Tessman, Ph.D., Clinical Psychologist. If you are uncertain about the appropriate resource in Psychiatry, you can contact Dr. Schwartz or Ms. Sharmon Randall, Administrative Assistant, the Psychiatry Service, who will find someone to help you.

The Medical Department has two full-time SOCIAL WORKERS, Jacqueline Buck, and Myra Rodrigues, who are available to help students and their families with any marital, family, financial or other problems. The Social Work Service is on the first floor of Building 12, x3-4911.

There is also a NUTRITION SERVICE. Nutritionists can be seen for help with special problems (with a doctor's referral). Call x3-1681 for information.

The HEALTH INFORMATION AND EDUCATION OFFICE (Room 301, Infirmary, x3-1316) offers assistance with questions, preventive health education issues, and grievances. It is staffed by two health educators, Constance A. Bean, and Iris Ponzetti who also serve as patient advocates (or ombudsmen) available to assist with problems which patients or their families may have regarding any aspect of their medical care.

Among the health education programs offered by this office are a group weight control series, contraception programs, smoking cessation programs, cardiovascular risk programs, prenatal and parent groups which include childbirth preparation and breastfeeding information and Lamaze childbirth sessions. Two new programs this year are stress management and nutrition. A library of books and pamphlets is also available. Those who are anticipating hospitalization may contact Ms. Bean to discuss any aspect of the hospital experience including options for maternity care in the Greater Boston area.

The MEDICAL ADVISORY BOARD is a consumer advisory board to the Department and has representatives from student, staff and employee groups. Call x3-1316 for information.

THE 24 HOUR NUMBER FOR THE MEDICAL DEPARTMENT IS 253-1311.

STUDENT ART ASSOCIATION

The M.I.T. Student Art Association has a program which includes ceramics, photography, drawing (still life and action) and courses in topics of special interest each term (e.g., sculpture, metalwork, stained glass). Courses usually meet one evening per week throughout each semester, and similar offerings are available during the summer and IAP. The art studios and equipment, located on the fourth floor of the Stratton Student Center, are available at all times, so the student can devote as much time as desired to a particular activity. Depending upon the materials that are provided, class fees range from \$15-\$50. Individuals who wish to work without instruction can use the studios in a non-class capacity for a slightly lower fee. You can register for art classes at the S.A.A. Office, Room 429, in the Stratton Student Center one week before the term begins.

OTHER STUDENT ORGANIZATIONS

M.I.T. has a unique offering of campus organizations. Everything from the Tiddlywinks Club to the Outing Club is available for your enjoyment and participation. This is a great way to make friends and escape from the demanding academic side of M.I.T. Unfortunately, some women graduate students tend to know only a few people associated with their courses or with their research. These organizations provide an informal atmosphere for meeting other students with similar interests.

Most clubs welcome the membership of women graduate students, although in a few instances graduate students are excluded from certain roles in these clubs (for example, graduate students cannot compete in the Debate Society, but they can be coaches, etc.). There is an Activities Midway during Orientation Week in duPont gym where you can get specific information about all these activities. In addition, there is more information and a complete listing of organizations in HoToGAMIT.

If your interests are in music or dance or whitewater canoeing, there's likely to be a group at M.I.T. for you. And if there isn't, start one of your own!

Some Administrative Offices Which May Be of Help to You:

Dean for Student Affairs Office - Graduate School Office -
Graduate Student Council - Office of the Coordinator for
Women Student Interests - Special Assistant to the
President - Student Financial Aid Office - Wellesley/M.I.T.
Exchange Office

DEAN FOR STUDENT AFFAIRS OFFICE

This office is concerned with many aspects of student life at M.I.T. both undergraduate and graduate. The following describes several branches of the office which you might find helpful.

COUNSELING is available for personal and academic concerns in the Student Assistance Services section. This section also makes referrals for legal advice and can direct you if you need help in 'getting around M.I.T.'. In addition to general counseling, Dean Linda Vaughn in this section has special responsibility for women students. The counseling relationship is confidential. Appointments may be made by telephone (x3-4861) or in person (Room 5-104) between the hours of 9:00 and 5:00 on weekdays.

There is a member of the Dean's Office on call at night and on weekends. In an emergency you can reach him or her by calling Campus Police, x3-1212, and asking for the Dean for Student Affairs on call.

The PRE-PROFESSIONAL ADVISING AND EDUCATION OFFICE sponsors seminar and lectures and publishes handbooks for prospective students in law, medicine, education or health related fields. Watch for announcements in Tech Talk, The Tech, or on numerous bulletin boards throughout the Institute. The office is located in Room 7-102, x3-4158. Dean Jeannette Gerzon is the advisor on Pre-Professional Education.

RESIDENCE PROGRAMS: Matters relating to graduate housing programs are dealt with in this section of the Dean's Office. Ms. Barbara Chuck (x3-6777) handles room assignments. Dean Peter Brown (x304051) has broad responsibilities with regard to both single and married student housing concerns.

STUDENT ACTIVITIES: If you are interested in joining an activity but are unsure how to go about it, or want to start one of your own, Dean Robert Holden (x3-7974) will be able to help. This section of the Dean's Office is also involved in scheduling the Chapel, Kresge Auditorium and the Student Center.

GRADUATE SCHOOL OFFICE

The Graduate School Office is the home of the Dean and Associate Deans of the Graduate School. They welcome visits from current and prospective graduate students to help with such matters as finding fellowship or other financial support resources, academic counseling and "academic due process". The Graduate School Office works closely with the Committee on Graduate School Policy (CGSP) which includes representatives from all graduate departments as well as individuals from the staff of the Medical Department, Dean for Student Affairs Office, Registrar's and Admissions Offices. This body establishes general policies and procedures for M.I.T.'s Graduate School relating to such issues as grade inflation, academic standards, tuition and fee policy, interdisciplinary degree programs and new degree programs. The Graduate School Office is also responsible for the publication of the Graduate School Manual, the "official" academic guidelines for M.I.T. graduate students.

Associate Dean Jeanne Richard is particularly interested in concerns of women graduate students. She welcomes suggestions and ideas on how to provide a more supportive environment at M.I.T. for women. A report entitled "A Study of the Graduate Student Academic Environment" was put together by a group of women faculty, staff

and graduate students. This study includes a section dealing with concerns of women graduate students. This report will be distributed in the Fall of 1981 and is available from Dean Richard, the Graduate School Office (3-134, x3-4869).

GRADUATE STUDENT COUNCIL

The Graduate Student Council (GSC) is the official representative of graduate students at the Institute and is an active exponent of graduate views and concerns. The Council, composed of representatives from each department and graduate living groups, discusses and formulates policy and actions to the benefit and on behalf of the graduate community. It maintains graduate student representation on pertinent Institute committees.

The GSC encourages and sponsors graduate student activities. It operates the Muddy Charles Pub (50-110), celebrated watering-hole of the Institute.

The Graduate Student Council welcomes participation of graduate women. Women serve on the Executive Committee and also as department representatives. To find out more about the GSC or if you are interested in becoming a department representative, stop by their office which is located in Walker Memorial (Building 50) in Room 222, or call x3-2195.

OFFICE OF COORDINATOR FOR WOMEN STUDENT INTERESTS

Emily Weidman, Coordinator for Women Student Interests, is a special resource for undergraduate and graduate women on campus. She plans programs, organizes women's groups, and gives support to existing women's organizations. The Advisory Committee on Women Student Interests, composed of graduate students, undergraduates, staff and faculty, advises her in this job. Emily would like to meet you and hear your ideas. Stop by Room 7-102, or call her at x3-5323

SPECIAL ASSISTANT TO THE PRESIDENT

Mary Rose acts as an ombudsperson for M.I.T. She sees women and men with concerns, complaints, grievances, and suggestions. Her office number is 12-215, or you may call her on x3-5921.

STUDENT FINANCIAL AID OFFICE

This office is open to graduate students as well as undergraduates. The staff will gladly discuss eligibility for the various aid programs for which graduate students may apply such as College Work-Study, loan program, food stamps, etc. They can also help with advice on student budgets. If you have a financial problem and want to talk it over with someone, try the Financial Aid Office, Room 5-119. Some good people to talk with are Dotty Bowe and Yvonne Gittens.

The Student Employment Office is located within the Student Financial Aid Office (Room 5-119, x3-4973). Postings of on-and off-campus, full-, part- and one-time jobs are regularly up-dated in the SEO. All women in the M.I.T. community are welcome to use the Student Employment Office. Direct questions and concerns to Lucy Dinen, Director of Student Employment.

WELLESLEY-M.I.T. EXCHANGE

M.I.T. has a formal exchange program with Wellesley College, a liberal arts college for women. M.I.T. graduate students may cross-register for classes there, use Wellesley's library or other facilities, or attend its many free concerts or cultural events.

Wellesley offers a number courses in the area of Women Studies. In addition, its Center for Research on Women which conducts policy-oriented studies of women's educational, work, and family needs, sponsors free seminars and discussions on issues relating to both women's and men's roles.

Getting to Wellesley is easy. A free shuttle bus between the two campuses runs hourly on weekdays. Cross-registered students receive special passes so they can board the busses first, but as space is available (and it almost always is) others may board the bus by showing their M.I.T. I.D.'s.

Even if you do not want to go out to Wellesley for academic reasons, remember its accessibility. The park-like campus--500 acres on the banks of Lake Waban--is a good place to visit on those days when you need to get out of the city.

For more information on Wellesley--its courses, special events, or the bus--visit the Exchange Office, Room 7-108, x3-1668.

Some Women's Organizations You May Want to Participate In:

Association of M.I.T. Alumnae - Association for Women in
Science - Minority Women's Discussion Group - M.I.T.
Association of Women Postdoctorals - Society of Women
Engineers - Tech Wives Organization - The Wives Group -
Women's Advisory Group - Women's Forum

ASSOCIATION OF M.I.T. ALUMNAE

AMITA, As the name implies, is a group of women who have had the experience of M.I.T. and life after M.I.T. Founded in 1900 the purpose of the Association is three-fold:

- (1) To provide a means for former women students of M.I.T. to maintain communication with one another.
- (2) To encourage high standards of achievement among women students and to advance their general welfare.
- (3) To support M.I.T.'s constructive role in our society.

About half of AMITA's 4000 members were graduate students at M.I.T: AMITA members are always glad to meet with current students, and to offer whatever help or advice they can.

Regular AMITA meetings are held frequently during the academic year; these meetings are open to all women students and are announced in Tech Talk and on the Women's Kiosk (Lobby 7). Women students interested in bridging the gap between M.I.T. and the world outside will find the AMITA sponsored programs of particular interest: The IAP series entitled "Getting the Job You Want in Industry: A Woman's Guerrilla Guide to the Pin-Striped World" and the all day conference on career development for technical and professional women which will be held this year on April 3rd.

All in all, AMITA can be an excellent resource - advise on dealing with the M.I.T. establishment, tips on the job market, the "old girl's network" - and they are more than delighted to help women in graduate school. For more information, contact Margaret Coleman, President, at 547-9236.

ASSOCIATION FOR WOMEN IN SCIENCE

AWIS is a national organization for women (and men) interested in advancing the position of women in science. They are a member of the Federation of Organizations of Professional Women (FOPW) and as such are an active lobby in Washington. Membership (\$5 for students) entitles one to their newsletter which, in addition to articles of interest to women in science, contains the following valuable information.

- fellowships and scholarships, particularly those for women, information and suggestions;
- grants, both public and private, deadlines and information;
- Listings of good-paying and often high-level jobs which are genuinely open to women.

The most recent newsletter is posted on the bulletin board outside Room 10-215. For more information write to: AWIS, Suite 1122, 1346 Connecticut Ave., NW Washington, DC 20036.

AWIS-New England, the local organization has monthly meetings attended by people from all over the greater Boston area. These provide a vehicle for making needed local contact. For membership information, contact Sheara Biron, M.I.T. Lincoln Lab L-103, Lexington, MA 02173 or by telephone (862-5500, x7987).

MINORITY WOMEN'S DISCUSSION GROUP

The Minority Women's Discussion Group of undergraduate and graduate students, faculty and staff meet bi-weekly from September through May. The group is informal and activities are planned according to interests and concerns of the group. Activities vary and can include guest speakers, pot luck dinners, or "talk" sessions with each other.

For more information please contact Mrs. Myra Rodrigues (x3-4911) or Dean Mary Hope (x3-7979).

M.I.T. ASSOCIATION OF WOMEN POSTDOCTORALS

The M.I.T. Association of Women Postdocs is a local organization which focuses on issues such as finding jobs, balancing family and career, and lack of role models and mentors for women. Membership is not limited to postdocs and graduate student women are invited to join and attend our meetings. Our meetings, usually with speakers, are held about once a month at noon. They are publicized on bulletin boards throughout the Institute and on the Women's Kiosk in the lobby of Building 7. For more information contact Teresa Webster at x3-6712, Room 56-622.

SOCIETY OF WOMEN ENGINEERS

The Society of Women Engineers is an international organization of engineers and scientists dedicated to supporting the professional interests of women. The M.I.T. SWE section is a growing group of men and women students whose main objectives are professional development, career guidance, and friendly support. Some of the activities planned for 1980-81 are: the Second Annual Industrial Fair, a potluck dinner with women faculty, guest speakers, workshops, panel discussions, and compiling a member's resume book which will be sent to companies all over the United States. We also hope to design a program aimed at encouraging high school women to consider careers in science and engineering.

Meetings are held every two weeks; look for the SWE bulletin board near the first floor stairs in Building 3. For more information about M.I.T. SWE, please contact Allison L. Casey, President (x3-4560, Room 4-440) or the SWE Office, Room 37-458.

TECH WIVES ORGANIZATION

T.W.O. is an organization open to the spouses of M.I.T. students and to M.I.T. women, staff and students. Monthly activities and various interest groups are sponsored by Tech Wives, providing women with opportunities to form new friendships. T.W.O. also grants yearly one or more interest-free educational loans to eligible members. For more information contact Sue McLeod, Eastgate Apt. 3G (494-112), or Robin Hoxie, Westgate Apt. 303 (494-0159).

THE WIVES' GROUP

The Wives' Group provides a program of informal activities and groups for American and international women, including wives of student, staff, faculty, and visiting scientists, and invites women students and staff to join them. Graduate women students are invited to participate in any of the programs. The Wednesday afternoon meeting features a speaker and provides babysitting (check Tech Talk for the program). Other activities include weekly Wednesday morning outings to museums, shops, and historic spots, a weekly craft group, a language conversation exchange, informal dinner groups and a welcoming network of persons who help newcomers get settled at M.I.T. and in the Boston area. New members may join at any time. The group has produced Getting Acquainted, an information guide for single persons and families new to M.I.T. to help them become familiar with people and organizations that can make their stay easier. For hand-out information on M.I.T. activities, services, Boston area shopping, a listing of current English classes in the Boston area, and a copy of Getting Acquainted (\$3.00), come to 12-127 or call Julie Roberts, Secretary to the Wives' Group (x3-1614). Dr. Charlotte Schwartz is available for individual consultations.

WOMEN'S ADVISORY GROUP

The Women's Advisory Group (WAG) is a presidentially appointed committee which meets once a month with Mary Rowe. The committee is made up of representatives from women's groups on campus. Members discuss issues and recommend action on a variety of concerns to women at M.I.T. The group is consulted on major policy being made at the Institute. Graduate women are represented on this committee and this is a good channel if you have suggestions for M.I.T. improvements.

WOMEN'S FORUM

This group usually meets at noon on the first and third Mondays of the month from September to June. All women (and men) in the community including staff, faculty, students and spouses of faculty and students are welcome. This is an opportunity to hear about a variety of issues of interest to women at M.I.T. and elsewhere.

They publish a Newsletter during the academic year which lists current activities of the Forum and other information about activities of interest to women. The Steering Committee for the Forum is open to any interested women in the M.I.T. community, including women graduate students. Those interested are invited to attend its meetings on the second and fourth Wednesdays of the month at noon.

Communications

COMMUNICATIONS

WITHIN M.I.T.

A great deal of information is available at the Institute to help newcomers learn about the M.I.T. community. Some of these sources are listed below.

There is a Kiosk in the lobby of Bldg. 7, and a bulletin board in the main corridor (outside Room 3-109) where notices of interest to women are posted. All announcements on women's issues are welcome, but check the Admissions Office or Coordinator for Women Students' Interests before posting anything.

HOW TO GET AROUND M.I.T. (HoToGAMIT) is a guidebook issued annually by the Technology Community Association and is a prime source of information about M.I.T. and the Cambridge/Boston area. It is a valuable reference book for students and can be obtained by entering graduate students from their department graduate offices.

TECH TALK is a campus publication which offers a comprehensive picture of current issues and activities at M.I.T. It is published every Wednesday during the academic year and is available in various lobbies and corridors around M.I.T.

THE TECH is the student newspaper which publishes news concerning campus issues primarily of interest to the M.I.T. student population. It is distributed in the same manner as Tech Talk on Tuesdays and Fridays during the academic year.

The corridors and lobby bulletin boards in most M.I.T. buildings are filled with posters announcing social events, community services, cultural programs, sales, rides, exchanges, etc. - so keep your eyes open!

Other publications of interest are available from departments as well as from various administrative offices including the following:

GRADUATE SCHOOL MANUAL - Department Graduate Offices or Graduate School office, 3-136.

SEX - Dean for Student Affairs Office, 7-133.

ABOUT SELF-PROTECTION - Campus Police, Armory Building, W31-215.

WELCOME TO M.I.T.: A PRACTICAL PLANNING GUIDE FOR NEW GRADUATE STUDENTS
Graduate School Office, 3-136.

GETTING ACQUAINTED - A NOTEBOOK OF INFORMATION ABOUT M.I.T. AND THE BOSTON AREA - available from the Medical Department, Room 12-127 for \$2.50.

M.I.T. MEDICAL DEPARTMENT STUDENT GUIDE - available from the Medical Department, Bldg. W5-301.

M.I.T. BLUE CROSS AND BLUE SHIELD PLAN FOR STUDENTS 1981-82 - available through the Medical Department, Bldg. W5-301.

HUMAN STUDIES COLLECTION - Hayden Library, 14N-132. The Women's and Men's Studies Collections of Articles and Theses are on reserve here. Books on women's and men's lives are housed in the ordinary fashion, but a special list of books and journals is available from David Ferriero, x3-5673.

OUTSIDE M.I.T.

THE WOMEN'S YELLOW PAGES is a source book for women. The New England Edition combines feature articles and annotated listings of resources, programs and services covering a wide range of subject areas of interest and help to women in this region. The cost is \$7.95 and it is available at bookstores or can be ordered from The Public Works, Inc., Box 186, Hickory Ridge Road, Putney, VT 05346.

THE NEW WOMEN'S SURVIVAL CATALOG - Coward, McCann and Geoghegan, 1973.

OUR BODIES, OURSELVES - Published by the Boston Women's Health Collective by New England Press, 1976. \$6.95 in the Coop. These will be distributed to entering women graduate students free of charge while the supply lasts. Pick up your copy in the Graduate School Office, Room 3-136.

SOJOURNER - A feminist newspaper which began publication in 1975 as a "voice of the M.I.T. Women's Community" expanded several years to become the "New England Women's Journal of News, Opinions, and the Arts," and now has a national circulation. It is dedicated to providing an open forum where women of diverse opinions and concerns can gather information and exchange ideas. The paper welcome volunteer writers and production staff, many of whom come from the M.I.T. community, and solicits articles from members of the women's community at large. It is available at newsstands and on a subscription basis. For information call Martha Thurber, Managing Editor, 661-3567, or write Soujourner, 143 Albany Street, Cambridge, MA 02139.

EQUAL TIMES - Boston's newspaper for working women. Complimentary copies are distributed in Lobby 7.

WOMEN'S ALMANAC - a resource book with national yellow pages of women's resources. Armitage Press, Inc., 1430 Massachusetts Avenue, Cambridge, MA 492-0999.

Non-M.I.T. Women's Groups

The following partial listing of groups in the Boston area which are concerned with women's issues may be of interest to you.

BOSTON WOMEN'S HEALTH BOOK COLLECTIVE (465 Mt. Auburn St., Watertown, 924-0271)

Author's of Our Bodies, Ourselves, this group is interested in health care and provides women's health information.

CAMBRIDGE WOMEN'S CENTER (46 Pleasant, Cambridge, 354-8807)

This center provides general informational services to women, such as housing information, legal service referrals, a feminist library, and a monthly newsletter. They also run a Rape Crisis Center, a Battered Women Center, and provide a kiddy room for women with children while they are in the Center. Every Wednesday night at 8 p.m. they have an "introductory night", which covers various topics of concern to women, and on Thursdays at 8 p.m. a lesbian support group meets. Lesbian mothers group, Women Against Violence Against Women is located there. Hours: M-TH 10-10, F 10-5, S 11-3, closed Sunday.

DAUGHTERS OF THE BILITIS (1151 Massachusetts Avenue, Old Cambridge Baptist Church, Cambridge, 661-3633)

Founded in 1955, this is the oldest lesbian organization in the country. Open for discussion on Tuesday and Thursday nights at 8 p.m.; business meetings on the first Thursday of the month at 7:30 p.m.; second Wednesday and last Friday of the month for women over 35. It functions mainly as a social and discussion/support environment, although it is somewhat involved in abolishing oppressive gay laws. The group holds a traditional Thanksgiving dinner each year for gay women.

FEMINIST CREDIT UNION (PO Box 40, Watertown, 923-4116)

A cooperative savings and loan organization run by and for feminists. The credit union is non-profit, and run by its members. To join, one must belong to one of the following groups: Women's Equity Action League, The Women's Cooperative, Inc., Cambridge Women's Center, or the Massachusetts Women's Political Caucus. If not currently a member of one of these groups, call the credit union for more information. Hours: M-F 10-3, Th eve. 5-7.

MASSACHUSETTS CAUCUS OF WOMEN LEGISLATORS (State House, Room 156, Boston, 727-4895)

This is a caucus of women who are members of the Massachusetts House and Senate.

MASSACHUSETTS WOMEN'S POLITICAL CAUCUS (Boston, 267-3300)

A bi-partisan group affiliated with the National Women's Political Caucus which endorses women candidates, lobbies on legislative issues, and holds workshops on the mechanics of lobbying and campaigning.

NATIONAL ORGANIZATION FOR WOMEN - NOW-Boston Chapter (99 Bishop Richard Allen Drive, Cambridge, 661-6015)

NOW is a multi-issue action organization dedicated to the political, social and economic equality of women. Membership is open to both women and men. Members form task forces dealing with reproductive rights, lesbian rights, legislation, childcare, employment, education, and the image of women in the media. They offer such services as legal referral and the formation of consciousness-raising groups. Hours: M-Th 1-4.

NEW WORDS (186 Hampshire Street, Cambridge, 876-5310)

New Words is a feminist bookstore which sells books, journals, records, T-shirts, posters and cards by and about women.

THE PUBLIC WORK'S, INC. (RFD 3, Box 186, Putney, VT, 802-387-4211)

A non-profit, tax-exempt organization which researches, produces and publishes educational materials for community development and change. A new edition of the Women's Yellow Pages was published by this group in the fall of 1979. The book provides a wealth of information on health, education, counseling, law, and other services for women in the Boston area and New England.

WOMEN'S COMMUNITY HEALTH CENTER (639 Massachusetts Avenue, Room 210, Cambridge 547-2302)

The center sponsors both medical and educational programs. Their medical program includes abortions, health care and physical checkups, and pregnancy screening and testing. The educational program consists of non-diagnostic health information sharing sessions. The beginning group sees a slide show presentation and discusses areas of interest to the group. Special interest groups concentrate on topics such as sexuality and paramedical skills. Hours: M-F 9-5.

THE WOMEN'S COUNSELING AND RESOURCE CENTER (1555 Massachusetts Avenue, Cambridge, 492-8568)

This center provides short-term counseling on a non-profit, non-professional basis, for a sliding scale fee. Referral services available. Hours: M 5-8, T, Th 5:30-8:30.

WOMEN'S LAW COLLECTIVE (678 Massachusetts Avenue, Cambridge, 492-5110)

A group of women attorneys which handles private legal matters for a fee determined on a sliding scale for all but domestic relations cases, for which a fixed fee is charged. Hours: M-F 9-5.

WELLESLEY COLLEGE CENTER FOR RESEARCH ON WOMEN (828 Washington St. Wellesley College, Wellesley, 235-6360.

Undertakes policy oriented research to enhance the effectiveness of employment and educational programs for women. Hours: M-F 8:30-5.

Mary Rowe's office (10-213) maintains lists of some other helpful services and resources which might be of interest.

Acknowledgments

ACKNOWLEDGMENTS

I wish to thank all those people at M.I.T. who provided us with information about their organizations, as well as those graduate women who were part of our Graduate Women's Orientation Committee. Special thanks for this booklet are due to the members of the Orientation Planning Group who edited it and put it together in readable prose. It goes without saying that without the diligent typing skill of Linda Peterson, the booklet would never have been "born". Grateful thanks to all of you.

Jeanne Richard

M.I.T. RESOURCES

of Interest Primarily to Women Graduate Students

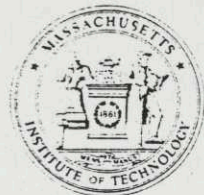
INTRODUCTION

This is the fifth year we have sponsored a mini-orientation for entering women graduate students. The women listed below formed a Women's Orientation Committee to plan the activities for the Open House on September 3, and, as a starter, we've compiled this booklet of resources available to women graduate students at M.I.T. These resources are growing in both number and variety. You may be interested in many or just a few of these, but we hope you'll take advantage of the opportunity you have to make your experience at M.I.T. an enriching one.

As you begin your graduate career at M.I.T. do not despair if you feel lost or isolated. There are many women (and men, too) here who are most willing to help in any way they can. Those of us listed below would be more than happy to answer any questions you have. In addition, a list of all women graduate students (by department) is available from Jeanne Richard, Room 3-136.

Welcome to M.I.T.! We hope to become better friends and share our experiences at M.I.T. with you during the coming months.

Susan Assman - Mathematics
Frances Bagenol - Earth & Planetary Science
Toby Bloom - Electrical Engineering & Computer Science
Francine Chen - Electrical Engineering & Computer Science
Maura Donnelly - Mechanical Engineering
Debbie Franzblau - Mathematics
Chris Gabriel - Electrical Engineering & Computer Science
Yoskiko Ito - Electrical Engineering & Computer Science
Lori Lamel - Electrical Engineering & Computer Science
Lorraine Pillus - Biology
Karen Sollins - Electrical Engineering & Computer Science
Josie Stein - Mechanical Engineering
Ann Weeks - Ocean Engineering
Karen Wieckert - Electrical Engineering & Computer Science



THE GRADUATE SCHOOL
OFFICE OF THE DEAN

CAMBRIDGE, MASSACHUSETTS 02139
ROOM 3-136. TEL. 617-253-4860

September 1981

Hi!

I would like to extend a warm, personal welcome to all you incoming women graduate students. Although there will be about 800 women enrolled in graduate degree programs at M.I.T. this year, you will be scattered among our twenty-four graduate departments in varying numbers. Therefore some of you will not find your colleagues all that visible to you.

However, as the number of women on campus increases the number of resources available for women shows a corresponding increase. This brochure has been put together in an attempt to better inform you of the resources which are particularly concerned with the well-being of women. It outlines a number of groups as well as resource people throughout the Institute and is meant to be a quick reference guide to provide information about who to see, where to go, and how to find what activities of particular interest to you are going on. If you still have unanswered questions or if problems arise, I would be glad to act as a further resource. Emily Weidman, the Coordinator for Women Student Interests, (7-102), is also a good person to get to know.

As Associate Dean of the Graduate School I am interested in talking with all women graduate students about their views of M.I.T. and particularly about any suggestions on how to provide a more attractive and supportive environment for women on the M.I.T. campus. I would like to extend an open invitation to you to drop by my office with any questions or just to chat and get better acquainted. My office is located in Building 3, Room 136 and my extension is 3-4869.

See you soon,

Jeanne Richard
Associate Dean

JR/lp

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Places of Special Interest to You:

The Cheney Room - McCormick Hall Dining Room

THE CHENEY ROOM

A trust donated to M.I.T. in memory of a former M.I.T. student has provided the Margaret Cheney Room (3-310), a special place where women students may go to relax, read, shower, or even study. Actually a suite of rooms, this facility consists of a kitchen, a very comfortable lounge with a piano, a study room, a locker room with showers and a hair dryer, and a small room with a pair of day beds. Any woman student can obtain her own key by asking for it at the Dean for Student Affairs Office, Room 5-104. (Women who are interested in obtaining a locker in the Cheney Room should inquire about their availability in Room 5-104.)

Overlooking Killian Court, the Cheney Room is a good place to unwind and provides an excellent opportunity to meet other women students.

MCCORMICK HALL DINING ROOM

The Dining Room in McCormick Hall (the all-women undergraduate residence) is open to graduate women as well as other women members of this community. General meal plan options or an a la carte service is available. During the year various women's groups plan to present programs of interest to women students at both lunch and dinner time.

McCormick Hall is located on the other side of Massachusetts Avenue across from the main M.I.T. buildings. The entrance to McCormick is on Amherst Street between Ashdown and the Infirmary.

Some Services and Activities Which May Be of Interest to You:

Athletics - Campus Police - Child Care - Graduate
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ATHLETICS

A wide variety of physical education courses such as rock-climbing, sculling and dance (ballet, jazz/blues, partner, tap) are available through the Department of Athletics - Physical Education Program. The classes are open to all students. Schedules and information are available from the Physical Education Office (W31-116) in addition to the course listings in your registration material. Registration is in duPont Gymnasium on Thursday, September 10 for fall courses. Be sure to arrive early (8:30 a.m.) on Registration day to insure getting into the class of your choice.

For some exercise you can attend Maggie Lettvin's Self-Designed Fitness courses which meet at noon and 5 p.m. in the exercise room at duPont or outside in good weather.

Although M.I.T.'s eleven varsity sports are restricted to undergraduate women, graduate women are eligible to participate in club sports and intramural sports. Club sports for women currently include water polo, ice hockey, and rugby. Information on club and varsity sports may be obtained at x3-4920. Intramural activities, open to all students, include a wide variety of both team and individual sports; information about these sports may be obtained from the I.M. secretary in W32-135.

All athletic facilities are available for recreation and casual use. These include squash courts, indoor and outdoor tennis courts, and Alumni Pool. A wide variety of athletic equipment is available for your use at duPont equipment desk. Athletic cards are required for use of these facilities and may be purchased (\$5) at the equipment window in duPont Athletic Center or at the Alumni Pool. An additional fee must be paid if you wish to rent a locker at duPont or Alumni Pool.

CAMPUS POLICE

The Campus Police are available 24 hours a day to provide emergency police and ambulance assistance. All officers are commissioned as Massachusetts Police Officers (and half of the officers are Emergency Medical Technicians) who are trained to respond to medical emergencies, serious accidents, fires or any other life threatening situation, as well as suspicious criminal activity. Campus Police headquarters is located at 120 Massachusetts Avenue, the Amory Building, on the second floor (W31-215).

In addition to emergency services, the Campus Police provide the M.I.T. community with parking arrangements, bicycle registration, a centralized lost and found section and a Special Services Division which includes crime prevention, criminal investigations and legal and consumer advice.

The Special Services Division provides a number of informative publications of general interest to the M.I.T. community. Among those included in this packet; the "Information Digest", which provides both general information on the subject of personal safety on the campus and in the Boston/Cambridge area, and specific advice on how to avoid becoming a victim of crime, "About Self-Protection" and "Safety on the Streets", two manuals written specifically to help women avoid trouble on the street.

A service of the Campus Police of particular interest is the "Escort Service". After dark any person travelling on campus may be escorted to his or her destination

by an officer. Call the Campus Police business number (x3-2998) to request this service.

Should a situation arise in which you would feel more comfortable dealing with another women, the Campus Police will make every effort to have you meet with one of their female officers.

Do not hesitate to call the Campus Police if you are in need of assistance. In case of emergency simply dial "100" from any dorm line or 253 extension. When calling from a pay phone, dial 253-1212.

CHILD CARE OFFICE

The Child Care Office (Room 4-144, x3-1592) serves as the focus for issues relating to young children and is available to all members of the M.I.T. community, especially those who need assistance in locating suitable care for their children.

There are currently four programs operating on campus which serve children from 4 weeks old through kindergarten. The Child Care Office can help you to determine which program best meets your needs and the needs of your child. If none of the M.I.T. related programs seems appropriate, information about services and resources in other parts of Cambridge and in surrounding communities is available.

The Child Care Office can also help you to locate babysitters, summer programs, swimming programs and services for children with special needs. Information about local schools, both public and private, is also available.

GRADUATE RESIDENCE PROGRAM

A possibility to keep in mind for your second and subsequent years as a graduate student at M.I.T. is the Graduate Residence Program. Both married and single graduate students who have been at M.I.T. for at least one year can apply to be graduate residents in undergraduate Institute houses.

Individuals who are interested should contact the Dean for Student Affairs Office, Room 7-133, in February for applications and further information. Many women graduate students find these positions, which provide room and board but no stipend, to be interesting and enjoyable.

HOUSING

On-campus housing facilities for graduate students include Tang Residence Hall and Ashdown House for single students and Eastgate and Westgate for married students. Housing on campus is very limited, particularly for married students. Single heads of households who will be accompanied by children are eligible for married student housing, and individuals having serious handicaps or medical problems may be eligible for special case priorities in on-campus housing. Detailed housing information, including application forms and procedures, is found in the pamphlet "Welcome to M.I.T.: A Practical Planning Guide for New Graduate Students", which you should have received.

For those students not interested or unable to obtain housing on campus, there is an Off-Campus Housing Service available. This office maintains lists of rooms, apartments and houses for rent in the greater Boston area. They also have information on people looking for roommates, school systems, public transportation, landlord problems, leases, rental furniture and other housing-related issues. There are free maps and telephones also for your use.

Finding suitable housing is likely to be one of the first major obstacles you will encounter in your M.I.T. experience; however, with time and perserverance it can usually be overcome. Feel free to contact any one of the following offices with questions you may have:

Housing Office - E18-301, 253-5148
(for information about Eastgate, Westgate and Tang)

Office of the Dean for Student Affairs - 7-133, 253-4051
(for information about Ashdown)

Off-Campus Housing Service - E18-301, 253-1493

For advice in dealing with housing related problems contact Dean Peter Brown in the Office of the Dean for Student Affairs (Room 7-133, x3-4051).

MEDICAL

A description of general services is in the general Catalogue. Some services which may be of special interest to women graduate students are described here.

The OB-GYN SERVICE (third floor, Building 11) is staffed by three full-time gynecologist-obstetricians, two of whom are female, one full-time nurse-midwife, and two nurses. Any of the staff may be consulted for routine gynecological examinations, prescription of contraceptives or referrals for abortion. All medical records are confidential and can be seen only by the patient or by the M.I.T. medical staff. Barbara Merrifield, the nurse-midwife counsels women about gynecological problems, obstetrical care, contraceptives and nutrition information in addition to delivering babies.

Pregnancy testing is available through the OB-GYN service. Students and student spouses can receive prenatal care through the service. The fee is \$575 for those women who have paid the M.I.T. Student Health Fee and \$625 for others. The fee covers prenatal care, delivery services, laboratory work done at the Department and postnatal checkup, but does not cover hospital or pediatric services.

Maternity benefits are provided by the M.I.T. hospital insurance program which is compulsory unless a student already has hospital insurance. The hospital charges and physician's fees are covered in full upon the effective date of membership. There is an annual deductible of \$50 each for both the hospital expense and the physician's services. Call x3-1315 for appointments and x3-4371 for insurance information.

A PEDIATRIC SERVICE staffed by two full-time and one half-time pediatrician and a pediatric nurse-practitioner is located in the Infirmary (Building W-5). Children of students are eligible to visit on a fee-for-service basis. Call x3-1505 for appointments and information.

The PSYCHIATRY SERVICE (Building 12, Room 127, x3-2916) has twelve doctors on the staff. If you really need someone to talk to immediately, you can almost always find someone who can be of help or knows where you can get it. All of the staff, both men and women, are interested in and work with women's problems. Some of the women on the staff who have helped develop some of the special programs for women are: Lois Eichler, Ph.D., Clinical Psychologist, Rochelle R. Freidman, M.D., Psychiatrist, Margaret Ross, M.D., Psychiatrist, Charlotte Green Schwartz, Ph.D., Clinical Sociologist, and Lora Tessman, Ph.D., Clinical Psychologist. If you are uncertain about the appropriate resource in Psychiatry, you can contact Dr. Schwartz or Ms. Sharmon Randall, Administrative Assistant, the Psychiatry Service, who will find someone to help you.

The Medical Department has two full-time SOCIAL WORKERS, Jacqueline Buck, and Myra Rodrigues, who are available to help students and their families with any marital, family, financial or other problems. The Social Work Service is on the first floor of Building 12, x3-4911.

There is also a NUTRITION SERVICE. Nutritionists can be seen for help with special problems (with a doctor's referral). Call x3-1681 for information.

The HEALTH INFORMATION AND EDUCATION OFFICE (Room 301, Infirmary, x3-1316) offers assistance with questions, preventive health education issues, and grievances. It is staffed by two health educators, Constance A. Bean, and Iris Ponzetti who also serve as patient advocates (or ombudsmen) available to assist with problems which patients or their families may have regarding any aspect of their medical care.

Among the health education programs offered by this office are a group weight control series, contraception programs, smoking cessation programs, cardiovascular risk programs, prenatal and parent groups which include childbirth preparation and breastfeeding information and Lamaze childbirth sessions. Two new programs this year are stress management and nutrition. A library of books and pamphlets is also available. Those who are anticipating hospitalization may contact Ms. Bean to discuss any aspect of the hospital experience including options for maternity care in the Greater Boston area.

The MEDICAL ADVISORY BOARD is a consumer advisory board to the Department and has representatives from student, staff and employee groups. Call x3-1316 for information.

THE 24 HOUR NUMBER FOR THE MEDICAL DEPARTMENT IS 253-1311.

STUDENT ART ASSOCIATION

The M.I.T. Student Art Association has a program which includes ceramics, photography, drawing (still life and action) and courses in topics of special interest each term (e.g., sculpture, metalwork, stained glass). Courses usually meet one evening per week throughout each semester, and similar offerings are available during the summer and IAP. The art studios and equipment, located on the fourth floor of the Stratton Student Center, are available at all times, so the student can devote as much time as desired to a particular activity. Depending upon the materials that are provided, class fees range from \$15-\$50. Individuals who wish to work without instruction can use the studios in a non-class capacity for a slightly lower fee. You can register for art classes at the S.A.A. Office, Room 429, in the Stratton Student Center one week before the term begins.

OTHER STUDENT ORGANIZATIONS

M.I.T. has a unique offering of campus organizations. Everything from the Tiddlywinks Club to the Outing Club is available for your enjoyment and participation. This is a great way to make friends and escape from the demanding academic side of M.I.T. Unfortunately, some women graduate students tend to know only a few people associated with their courses or with their research. These organizations provide an informal atmosphere for meeting other students with similar interests.

Most clubs welcome the membership of women graduate students, although in a few instances graduate students are excluded from certain roles in these clubs (for example, graduate students cannot compete in the Debate Society, but they can be coaches, etc.). There is an Activities Midway during Orientation Week in duPont gym where you can get specific information about all these activities. In addition, there is more information and a complete listing of organizations in HoToGAMIT.

If your interests are in music or dance or whitewater canoeing, there's likely to be a group at M.I.T. for you. And if there isn't, start one of your own!

Some Administrative Offices Which May Be of Help to You:

Dean for Student Affairs Office - Graduate School Office -
Graduate Student Council - Office of the Coordinator for
Women Student Interests - Special Assistant to the
President - Student Financial Aid Office - Wellesley/M.I.T.
Exchange Office

DEAN FOR STUDENT AFFAIRS OFFICE

This office is concerned with many aspects of student life at M.I.T. both undergraduate and graduate. The following describes several branches of the office which you might find helpful.

COUNSELING is available for personal and academic concerns in the Student Assistance Services section. This section also makes referrals for legal advice and can direct you if you need help in 'getting around M.I.T.'. In addition to general counseling, Dean Linda Vaughn in this section has special responsibility for women students. The counseling relationship is confidential. Appointments may be made by telephone (x3-4861) or in person (Room 5-104) between the hours of 9:00 and 5:00 on weekdays.

There is a member of the Dean's Office on call at night and on weekends. In an emergency you can reach him or her by calling Campus Police, x3-1212, and asking for the Dean for Student Affairs on call.

The PRE-PROFESSIONAL ADVISING AND EDUCATION OFFICE sponsors seminar and lectures and publishes handbooks for prospective students in law, medicine, education or health related fields. Watch for announcements in Tech Talk, The Tech, or on numerous bulletin boards throughout the Institute. The office is located in Room 7-102, x3-4158. Dean Jeannette Gerzon is the advisor on Pre-Professional Education.

RESIDENCE PROGRAMS: Matters relating to graduate housing programs are dealt with in this section of the Dean's Office. Ms. Barbara Chuck (x3-6777) handles room assignments. Dean Peter Brown (x304051) has broad responsibilities with regard to both single and married student housing concerns.

STUDENT ACTIVITIES: If you are interested in joining an activity but are unsure how to go about it, or want to start one of your own, Dean Robert Holden (x3-7974) will be able to help. This section of the Dean's Office is also involved in scheduling the Chapel, Kresge Auditorium and the Student Center.

GRADUATE SCHOOL OFFICE

The Graduate School Office is the home of the Dean and Associate Deans of the Graduate School. They welcome visits from current and prospective graduate students to help with such matters as finding fellowship or other financial support resources, academic counseling and "academic due process". The Graduate School Office works closely with the Committee on Graduate School Policy (CGSP) which includes representatives from all graduate departments as well as individuals from the staff of the Medical Department, Dean for Student Affairs Office, Registrar's and Admissions Offices. This body establishes general policies and procedures for M.I.T.'s Graduate School relating to such issues as grade inflation, academic standards, tuition and fee policy, interdisciplinary degree programs and new degree programs. The Graduate School Office is also responsible for the publication of the Graduate School Manual, the "official" academic guidelines for M.I.T. graduate students.

Associate Dean Jeanne Richard is particularly interested in concerns of women graduate students. She welcomes suggestions and ideas on how to provide a more supportive environment at M.I.T. for women. A report entitled "A Study of the Graduate Student Academic Environment" was put together by a group of women faculty, staff

and graduate students. This study includes a section dealing with concerns of women graduate students. This report will be distributed in the Fall of 1981 and is available from Dean Richard, the Graduate School Office (3-134, x3-4869).

GRADUATE STUDENT COUNCIL

The Graduate Student Council (GSC) is the official representative of graduate students at the Institute and is an active exponent of graduate views and concerns. The Council, composed of representatives from each department and graduate living groups, discusses and formulates policy and actions to the benefit and on behalf of the graduate community. It maintains graduate student representation on pertinent Institute committees.

The GSC encourages and sponsors graduate student activities. It operates the Muddy Charles Pub (50-110), celebrated watering-hole of the Institute.

The Graduate Student Council welcomes participation of graduate women. Women serve on the Executive Committee and also as department representatives. To find out more about the GSC or if you are interested in becoming a department representative, stop by their office which is located in Walker Memorial (Building 50) in Room 222, or call x3-2195.

OFFICE OF COORDINATOR FOR WOMEN STUDENT INTERESTS

Emily Weidman, Coordinator for Women Student Interests, is a special resource for undergraduate and graduate women on campus. She plans programs, organizes women's groups, and gives support to existing women's organizations. The Advisory Committee on Women Student Interests, composed of graduate students, undergraduates, staff and faculty, advises her in this job. Emily would like to meet you and hear your ideas. Stop by Room 7-102, or call her at x3-5323

SPECIAL ASSISTANT TO THE PRESIDENT

Mary Rose acts as an ombudsperson for M.I.T. She sees women and men with concerns, complaints, grievances, and suggestions. Her office number is 12-215, or you may call her on x3-5921.

STUDENT FINANCIAL AID OFFICE

This office is open to graduate students as well as undergraduates. The staff will gladly discuss eligibility for the various aid programs for which graduate students may apply such as College Work-Study, loan program, food stamps, etc. They can also help with advice on student budgets. If you have a financial problem and want to talk it over with someone, try the Financial Aid Office, Room 5-119. Some good people to talk with are Dotty Bowe and Yvonne Gittens.

The Student Employment Office is located within the Student Financial Aid Office (Room 5-119, x3-4973). Postings of on-and off-campus, full-, part- and one-time jobs are regularly up-dated in the SEO. All women in the M.I.T. community are welcome to use the Student Employment Office. Direct questions and concerns to Lucy Dinen, Director of Student Employment.

WELLESLEY-M.I.T. EXCHANGE

M.I.T. has a formal exchange program with Wellesley College, a liberal arts college for women. M.I.T. graduate students may cross-register for classes there, use Wellesley's library or other facilities, or attend its many free concerts or cultural events.

Wellesley offers a number courses in the area of Women Studies. In addition, its Center for Research on Women which conducts policy-oriented studies of women's educational, work, and family needs, sponsors free seminars and discussions on issues relating to both women's and men's roles.

Getting to Wellesley is easy. A free shuttle bus between the two campuses runs hourly on weekdays. Cross-registered students receive special passes so they can board the busses first, but as space is available (and it almost always is) others may board the bus by showing their M.I.T. I.D.'s.

Even if you do not want to go out to Wellesley for academic reasons, remember its accessibility. The park-like campus--500 acres on the banks of Lake Waban--is a good place to visit on those days when you need to get out of the city.

For more information on Wellesley--its courses, special events, or the bus--visit the Exchange Office, Room 7-108, x3-1668.

Some Women's Organizations You May Want to Participate In:

Association of M.I.T. Alumnae - Association for Women in
Science - Minority Women's Discussion Group - M.I.T.
Association of Women Postdoctorals - Society of Women
Engineers - Tech Wives Organization - The Wives Group -
Women's Advisory Group - Women's Forum

ASSOCIATION OF M.I.T. ALUMNAE

AMITA, As the name implies, is a group of women who have had the experience of M.I.T. and life after M.I.T. Founded in 1900 the purpose of the Association is three-fold:

- (1) To provide a means for former women students of M.I.T. to maintain communication with one another.
- (2) To encourage high standards of achievement among women students and to advance their general welfare.
- (3) To support M.I.T.'s constructive role in our society.

About half of AMITA's 4000 members were graduate students at M.I.T: AMITA members are always glad to meet with current students, and to offer whatever help or advice they can.

Regular AMITA meetings are held frequently during the academic year; these meetings are open to all women students and are announced in Tech Talk and on the Women's Kiosk (Lobby 7). Women students interested in bridging the gap between M.I.T. and the world outside will find the AMITA sponsored programs of particular interest: The IAP series entitled "Getting the Job You Want in Industry: A Woman's Guerrilla Guide to the Pin-Striped World" and the all day conference on career development for technical and professional women which will be held this year on April 3rd.

All in all, AMITA can be an excellent resource - advise on dealing with the M.I.T. establishment, tips on the job market, the "old girl's network" - and they are more than delighted to help women in graduate school. For more information, contact Margaret Coleman, President, at 547-9236.

ASSOCIATION FOR WOMEN IN SCIENCE

AWIS is a national organization for women (and men) interested in advancing the position of women in science. They are a member of the Federation of Organizations of Professional Women (FOPW) and as such are an active lobby in Washington. Membership (\$5 for students) entitles one to their newsletter which, in addition to articles of interest to women in science, contains the following valuable information.

- fellowships and scholarships, particularly those for women, information and suggestions;
- grants, both public and private, deadlines and information;
- Listings of good-paying and often high-level jobs which are genuinely open to women.

The most recent newsletter is posted on the bulletin board outside Room 10-215. For more information write to: AWIS, Suite 1122, 1346 Connecticut Ave., NW Washington, DC 20036.

AWIS-New England, the local organization has monthly meetings attended by people from all over the greater Boston area. These provide a vehicle for making needed local contact. For membership information, contact Sheara Biron, M.I.T. Lincoln Lab L-103, Lexington, MA 02173 or by telephone (862-5500, x7987).

MINORITY WOMEN'S DISCUSSION GROUP

The Minority Women's Discussion Group of undergraduate and graduate students, faculty and staff meet bi-weekly from September through May. The group is informal and activities are planned according to interests and concerns of the group. Activities vary and can include guest speakers, pot luck dinners, or "talk" sessions with each other.

For more information please contact Mrs. Myra Rodrigues (x3-4911) or Dean Mary Hope (x3-7979).

M.I.T. ASSOCIATION OF WOMEN POSTDOCTORALS

The M.I.T. Association of Women Postdocs is a local organization which focuses on issues such as finding jobs, balancing family and career, and lack of role models and mentors for women. Membership is not limited to postdocs and graduate student women are invited to join and attend our meetings. Our meetings, usually with speakers, are held about once a month at noon. They are publicized on bulletin boards throughout the Institute and on the Women's Kiosk in the lobby of Building 7. For more information contact Teresa Webster at x3-6712, Room 56-622.

SOCIETY OF WOMEN ENGINEERS

The Society of Women Engineers is an international organization of engineers and scientists dedicated to supporting the professional interests of women. The M.I.T. SWE section is a growing group of men and women students whose main objectives are professional development, career guidance, and friendly support. Some of the activities planned for 1980-81 are: the Second Annual Industrial Fair, a potluck dinner with women faculty, guest speakers, workshops, panel discussions, and compiling a member's resume book which will be sent to companies all over the United States. We also hope to design a program aimed at encouraging high school women to consider careers in science and engineering.

Meetings are held every two weeks; look for the SWE bulletin board near the first floor stairs in Building 3. For more information about M.I.T. SWE, please contact Allison L. Casey, President (x3-4560, Room 4-440) or the SWE Office, Room 37-458.

TECH WIVES ORGANIZATION

T.W.O. is an organization open to the spouses of M.I.T. students and to M.I.T. women, staff and students. Monthly activities and various interest groups are sponsored by Tech Wives, providing women with opportunities to form new friendships. T.W.O. also grants yearly one or more interest-free educational loans to eligible members. For more information contact Sue McLeod, Eastgate Apt. 3G (494-112), or Robin Hoxie, Westgate Apt. 303 (494-0159).

THE WIVES' GROUP

The Wives' Group provides a program of informal activities and groups for American and international women, including wives of student, staff, faculty, and visiting scientists, and invites women students and staff to join them. Graduate women students are invited to participate in any of the programs. The Wednesday afternoon meeting features a speaker and provides babysitting (check Tech Talk for the program). Other activities include weekly Wednesday morning outings to museums, shops, and historic spots, a weekly craft group, a language conversation exchange, informal dinner groups and a welcoming network of persons who help newcomers get settled at M.I.T. and in the Boston area. New members may join at any time. The group has produced Getting Acquainted, an information guide for single persons and families new to M.I.T. to help them become familiar with people and organizations that can make their stay easier. For hand-out information on M.I.T. activities, services, Boston area shopping, a listing of current English classes in the Boston area, and a copy of Getting Acquainted (\$3.00), come to 12-127 or call Julie Roberts, Secretary to the Wives' Group (x3-1614). Dr. Charlotte Schwartz is available for individual consultations.

WOMEN'S ADVISORY GROUP

The Women's Advisory Group (WAG) is a presidentially appointed committee which meets once a month with Mary Rowe. The committee is made up of representatives from women's groups on campus. Members discuss issues and recommend action on a variety of concerns to women at M.I.T. The group is consulted on major policy being made at the Institute. Graduate women are represented on this committee and this is a good channel if you have suggestions for M.I.T. improvements.

WOMEN'S FORUM

This group usually meets at noon on the first and third Mondays of the month from September to June. All women (and men) in the community including staff, faculty, students and spouses of faculty and students are welcome. This is an opportunity to hear about a variety of issues of interest to women at M.I.T. and elsewhere.

They publish a Newsletter during the academic year which lists current activities of the Forum and other information about activities of interest to women. The Steering Committee for the Forum is open to any interested women in the M.I.T. community, including women graduate students. Those interested are invited to attend its meetings on the second and fourth Wednesdays of the month at noon.

Communications

COMMUNICATIONS

WITHIN M.I.T.

A great deal of information is available at the Institute to help newcomers learn about the M.I.T. community. Some of these sources are listed below.

There is a Kiosk in the lobby of Bldg. 7, and a bulletin board in the main corridor (outside Room 3-109) where notices of interest to women are posted. All announcements on women's issues are welcome, but check the Admissions Office or Coordinator for Women Students' Interests before posting anything.

HOW TO GET AROUND M.I.T. (HoToGAMIT) is a guidebook issued annually by the Technology Community Association and is a prime source of information about M.I.T. and the Cambridge/Boston area. It is a valuable reference book for students and can be obtained by entering graduate students from their department graduate offices.

TECH TALK is a campus publication which offers a comprehensive picture of current issues and activities at M.I.T. It is published every Wednesday during the academic year and is available in various lobbies and corridors around M.I.T.

THE TECH is the student newspaper which publishes news concerning campus issues primarily of interest to the M.I.T. student population. It is distributed in the same manner as Tech Talk on Tuesdays and Fridays during the academic year.

The corridors and lobby bulletin boards in most M.I.T. buildings are filled with posters announcing social events, community services, cultural programs, sales, rides, exchanges, etc. - so keep your eyes open!

Other publications of interest are available from departments as well as from various administrative offices including the following:

GRADUATE SCHOOL MANUAL - Department Graduate Offices or Graduate School office, 3-136.

SEX - Dean for Student Affairs Office, 7-133.

ABOUT SELF-PROTECTION - Campus Police, Armory Building, W31-215.

WELCOME TO M.I.T.: A PRACTICAL PLANNING GUIDE FOR NEW GRADUATE STUDENTS
Graduate School Office, 3-136.

GETTING ACQUAINTED - A NOTEBOOK OF INFORMATION ABOUT M.I.T. AND THE BOSTON AREA - available from the Medical Department, Room 12-127 for \$2.50.

M.I.T. MEDICAL DEPARTMENT STUDENT GUIDE - available from the Medical Department, Bldg. W5-301.

M.I.T. BLUE CROSS AND BLUE SHIELD PLAN FOR STUDENTS 1981-82 - available through the Medical Department, Bldg. W5-301.

HUMAN STUDIES COLLECTION - Hayden Library, 14N-132. The Women's and Men's Studies Collections of Articles and Theses are on reserve here. Books on women's and men's lives are housed in the ordinary fashion, but a special list of books and journals is available from David Ferriero, x3-5673.

OUTSIDE M.I.T.

THE WOMEN'S YELLOW PAGES is a source book for women. The New England Edition combines feature articles and annotated listings of resources, programs and services covering a wide range of subject areas of interest and help to women in this region. The cost is \$7.95 and it is available at bookstores or can be ordered from The Public Works, Inc., Box 186, Hickory Ridge Road, Putney, VT 05346.

THE NEW WOMEN'S SURVIVAL CATALOG - Coward, McCann and Geoghegan, 1973.

OUR BODIES, OURSELVES - Published by the Boston Women's Health Collective by New England Press, 1976. \$6.95 in the Coop. These will be distributed to entering women graduate students free of charge while the supply lasts. Pick up your copy in the Graduate School Office, Room 3-136.

SOJOURNER - A feminist newspaper which began publication in 1975 as a "voice of the M.I.T. Women's Community" expanded several years to become the "New England Women's Journal of News, Opinions, and the Arts," and now has a national circulation. It is dedicated to providing an open forum where women of diverse opinions and concerns can gather information and exchange ideas. The paper welcome volunteer writers and production staff, many of whom come from the M.I.T. community, and solicits articles from members of the women's community at large. It is available at newsstands and on a subscription basis. For information call Martha Thurber, Managing Editor, 661-3567, or write Soujourner, 143 Albany Street, Cambridge, MA 02139.

EQUAL TIMES - Boston's newspaper for working women. Complimentary copies are distributed in Lobby 7.

WOMEN'S ALMANAC - a resource book with national yellow pages of women's resources. Armitage Press, Inc., 1430 Massachusetts Avenue, Cambridge, MA 492-0999.

Non-M.I.T. Women's Groups

The following partial listing of groups in the Boston area which are concerned with women's issues may be of interest to you.

BOSTON WOMEN'S HEALTH BOOK COLLECTIVE (465 Mt. Auburn St., Watertown, 924-0271)

Author's of Our Bodies, Ourselves, this group is interested in health care and provides women's health information.

CAMBRIDGE WOMEN'S CENTER (46 Pleasant, Cambridge, 354-8807)

This center provides general informational services to women, such as housing information, legal service referrals, a feminist library, and a monthly newsletter. They also run a Rape Crisis Center, a Battered Women Center, and provide a kiddy room for women with children while they are in the Center. Every Wednesday night at 8 p.m. they have an "introductory night", which covers various topics of concern to women, and on Thursdays at 8 p.m. a lesbian support group meets. Lesbian mothers group, Women Against Violence Against Women is located there. Hours: M-TH 10-10, F 10-5, S 11-3, closed Sunday.

DAUGHTERS OF THE BILITIS (1151 Massachusetts Avenue, Old Cambridge Baptist Church, Cambridge, 661-3633)

Founded in 1955, this is the oldest lesbian organization in the country. Open for discussion on Tuesday and Thursday nights at 8 p.m.; business meetings on the first Thursday of the month at 7:30 p.m.; second Wednesday and last Friday of the month for women over 35. It functions mainly as a social and discussion/support environment, although it is somewhat involved in abolishing oppressive gay laws. The group holds a traditional Thanksgiving dinner each year for gay women.

FEMINIST CREDIT UNION (PO Box 40, Watertown, 923-4116)

A cooperative savings and loan organization run by and for feminists. The credit union is non-profit, and run by its members. To join, one must belong to one of the following groups: Women's Equity Action League, The Women's Cooperative, Inc., Cambridge Women's Center, or the Massachusetts Women's Political Caucus. If not currently a member of one of these groups, call the credit union for more information. Hours: M-F 10-3, Th eve. 5-7.

MASSACHUSETTS CAUCUS OF WOMEN LEGISLATORS (State House, Room 156, Boston, 727-4895)

This is a caucus of women who are members of the Massachusetts House and Senate.

MASSACHUSETTS WOMEN'S POLITICAL CAUCUS (Boston, 267-3300)

A bi-partisan group affiliated with the National Women's Political Caucus which endorses women candidates, lobbies on legislative issues, and holds workshops on the mechanics of lobbying and campaigning.

NATIONAL ORGANIZATION FOR WOMEN - NOW-Boston Chapter (99 Bishop Richard Allen Drive, Cambridge, 661-6015)

NOW is a multi-issue action organization dedicated to the political, social and economic equality of women. Membership is open to both women and men. Members form task forces dealing with reproductive rights, lesbian rights, legislation, childcare, employment, education, and the image of women in the media. They offer such services as legal referral and the formation of consciousness-raising groups. Hours: M-Th 1-4.

NEW WORDS (186 Hampshire Street, Cambridge, 876-5310)

New Words is a feminist bookstore which sells books, journals, records, T-shirts, posters and cards by and about women.

THE PUBLIC WORK'S, INC. (RFD 3, Box 186, Putney, VT, 802-387-4211)

A non-profit, tax-exempt organization which researches, produces and publishes educational materials for community development and change. A new edition of the Women's Yellow Pages was published by this group in the fall of 1979. The book provides a wealth of information on health, education, counseling, law, and other services for women in the Boston area and New England.

WOMEN'S COMMUNITY HEALTH CENTER (639 Massachusetts Avenue, Room 210, Cambridge 547-2302)

The center sponsors both medical and educational programs. Their medical program includes abortions, health care and physical checkups, and pregnancy screening and testing. The educational program consists of non-diagnostic health information sharing sessions. The beginning group sees a slide show presentation and discusses areas of interest to the group. Special interest groups concentrate on topics such as sexuality and paramedical skills. Hours: M-F 9-5.

THE WOMEN'S COUNSELING AND RESOURCE CENTER (1555 Massachusetts Avenue, Cambridge, 492-8568)

This center provides short-term counseling on a non-profit, non-professional basis, for a sliding scale fee. Referral services available. Hours: M 5-8, T, Th 5:30-8:30.

WOMEN'S LAW COLLECTIVE (678 Massachusetts Avenue, Cambridge, 492-5110)

A group of women attorneys which handles private legal matters for a fee determined on a sliding scale for all but domestic relations cases, for which a fixed fee is charged. Hours: M-F 9-5.

WELLESLEY COLLEGE CENTER FOR RESEARCH ON WOMEN (828 Washington St. Wellesley
College, Wellesley, 235-6360.

Undertakes policy oriented research to enhance the effectiveness of
employment and educational programs for women. Hours: M-F 8:30-5.

Mary Rowe's office (10-213) maintains lists of some other helpful services
and resources which might be of interest.

Acknowledgments

ACKNOWLEDGMENTS

I wish to thank all those people at M.I.T. who provided us with information about their organizations, as well as those graduate women who were part of our Graduate Women's Orientation Committee. Special thanks for this booklet are due to the members of the Orientation Planning Group who edited it and put it together in readable prose. It goes without saying that without the diligent typing skill of Linda Peterson, the booklet would never have been "born". Grateful thanks to all of you.

Jeanne Richard