

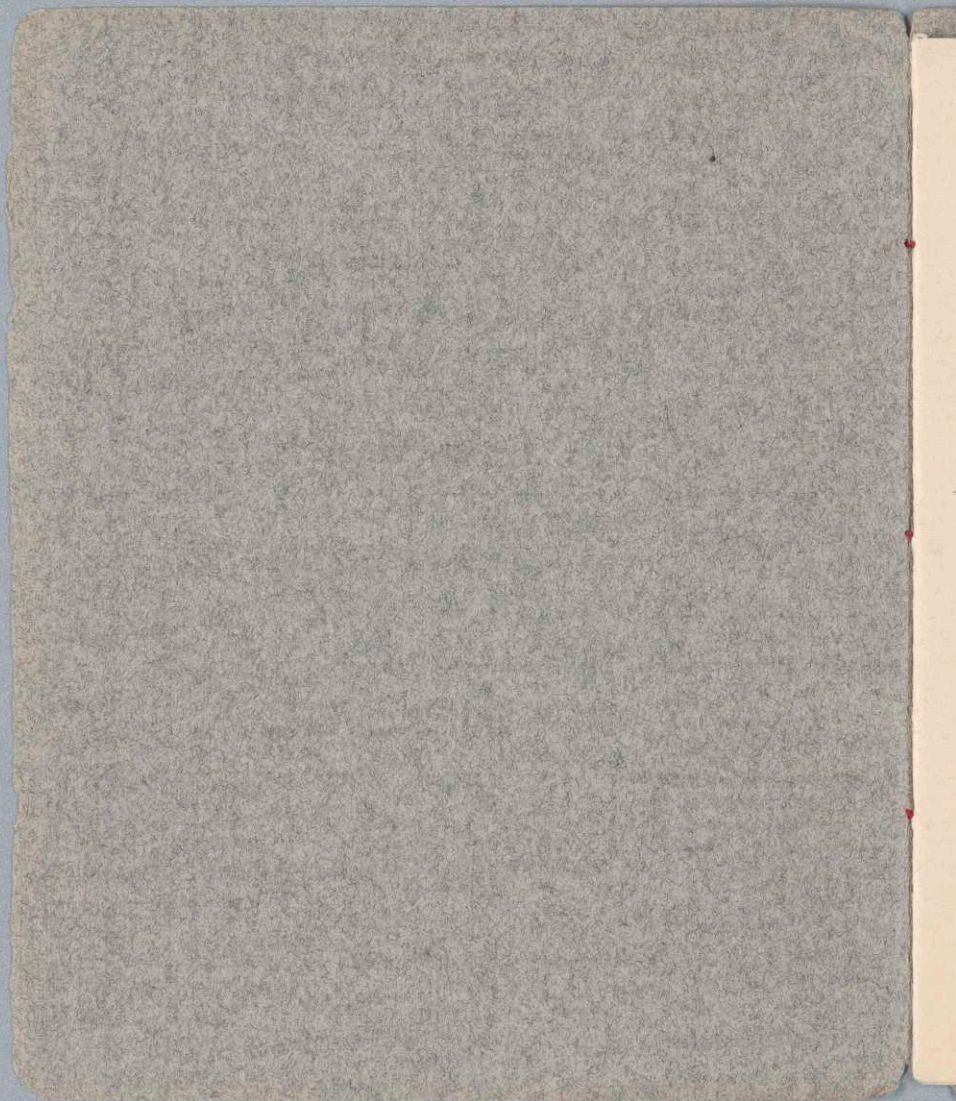
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BOX 3 FOLDER 39

MASSACHUSETTS INSTITUTE OF TECHNOLOGY  
WOMEN'S ASSOCIATION HANDBOOK AND DIRECTORY

1909

Massachusetts Institute of Technology  
Women's Association



Massachusetts Institute of Technology  
Women's Association

3

**Officers**

**President**

MRS. ELLEN H. RICHARDS

**First Vice-President**

MISS MATILDA A. FRASER 1909-1911

**Second Vice-President**

MRS. FLORENCE WOOD EWING 1908-1910

**Recording Secretary**

MISS HATTIE L. GATES 1908-1910

**Corresponding Secretary**

MISS LILLIAN J. MACRAE 1909-1911

**Treasurer**

MISS ANNIE E. ALLEN 1909-1911

**Auditor**

MISS JANE PATTEN 1908-1910

**Other Members of the Executive Committee**

MRS. MABEL WARREN SAWYER 1909-1911

MISS ALICE E. DACY 1909-1911

DR. SARAH BOND 1909-1911

**Nominating Committee, 1909**

MISS MARGARET E. DODD      MISS ELIZABETH F. FISHER

MISS NETTIE M. WILLEY

**Registration Committee**

MISS ALICE F. BLOOD 1905-1910

MRS. FLORENCE W. EWING 1906-1911

MISS CLARA I. DURGIN 1907-1912

MISS LAURA FISHER 1908-1913

MISS MARY C. JONES 1909-1914

## Members

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- AMES, CLARA PRESTON, 39 Newbury Street, Boston, Mass.
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- \*BABCOCK, MABEL KEYES, Wellesley Hills, Mass.
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Boston, Mass.
- BAER, MRS. RICHARD P., Catonsville, Md.  
(Alice M. Getchel)
- BAILEY, MRS. THOMAS W., Kingston, Mass.  
(Sarah de Normandie)
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Walla, Wash.  
Assistant to the Dean, Whitman College.
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(Mary Barlow).
- CAPEN, BESSIE T., Northampton, Mass.  
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(Annie E. White)
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- DARLING, MAUDE F., 59 Highland Place, Fall River, Mass.  
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(Florence Wood)
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Sheldon.
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(Mary Baker)

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TALBOT, MARION, University of Chicago, Chicago, Ill.

Dean of Women and Professor of Household  
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TOMPSON, LUCY D., Belchertown, Mass.

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(Alice I. Brown)

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WHITE, LAURA B., Wallingford Road, Brighton, Mass.  
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WILLIAMS, MRS. S. P., 124 Highland Avenue, Winchester, Mass.

(Frances Ropes)

WINSLOW, MRS. C.-E. A., 157 Walnut Street, Brookline, Mass.

(Anne F. Rogers)

WOOD, ELVIRA, The Girard, 121st Street, New York.



WOODMAN, MRS. A. G., 299 School Street, Watertown,  
Mass.

(Marion Cade)

WOODMAN, CAROLINE A., 410 Main Street, Lewiston, Me.

WOODWARD, ELIZABETH J., 80 Copeland Street, Roxbury,  
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ZIRNGIEBEL, FRANCES, 61 Bower Street, Roxbury, Mass.

Teacher of Biology in Dorchester High Schools.

\*Members of the graduating class and present students  
whose membership will begin at the end of this school  
year.

Program for the Year 1909



ANNUAL MEETING

January 9

TEAS

Friday, February 26

*Hostesses*

MRS. CHARLES W. SAWYER

MISS NETTIE M. WILLEY

Friday, April 30

*Hostesses*

MISS ALICE E. DACY

MISS DORA WILLIAMS

Friday, October 15

RECEPTION TO NEW STUDENTS

*Hostesses*

MISS MATILDA A. FRASER

MRS. FREDERICK T. LORD

MISS FRANCES ZIRNGIEBEL

Friday, December 3

*Hostesses*

MISS ANNIE E. ALLEN

MISS JANE PATTEN

MISS LAURA B. WHITE

ANNUAL MEETING AND LUNCHEON

Saturday, January 8, 1910

## Commonwealth of Massachusetts

BE IT KNOWN *that whereas* Ellen H. Richards, Mabel D. Lord, Edith A. Beckler, Lucia M. Peabody, Susan Minns, Laura Bradstreet White, Margaret E. Dodd, Lillie C. Smith, Bertha L. Ballantyne, Ida Annah Ryan, Alice B. Crosby, Annie E. Allen, Isabel F. Hyams, and Alice I. Tyler have associated themselves with the intention of forming a corporation under the name of the Massachusetts Institute of Technology Women's Association, for the purpose of promoting education, unity, and good fellowship among women graduates and past students of the Massachusetts Institute of Technology and to advance the cause of education and the general welfare of its women undergraduates, and have complied with the provisions of the statutes of this Commonwealth in such case made and provided, as appears from the certificate of the President, Treasurer, Recording Secretary, and Executive Committee of said cor-

poration, duly approved by the Commissioner of Corporations and recorded in this office:

*Now, therefore*, I, William M. Olin, Secretary of the Commonwealth of Massachusetts, do hereby certify that said Ellen H. Richards, Mabel D. Lord, Edith A. Beckler, Lucia M. Peabody, Susan Minns, Laura Bradstreet White, Margaret E. Dodd, Lillie C. Smith, Bertha L. Ballantyne, Ida Annah Ryan, Alice B. Crosby, Annie E. Allen, Isabel F. Hyams, and Alice I. Tyler, their associates and successors, are legally organized and established as, and are hereby made, an existing corporation under the name of the Massachusetts Institute of Technology Women's Association, with the powers, rights, and privileges, and subject to the limitations, duties, and restrictions, which by law appertain thereto.

*Witness* my official signature hereunto subscribed, and the Great Seal of the [SEAL] Commonwealth of Massachusetts hereunto affixed, this ninth day of March in the year of our Lord one thousand nine hundred and seven.

[Signed] WM. M. OLIN,  
*Secretary of the Commonwealth.*

## By-Laws

### ARTICLE I

#### NAME

THE corporation shall be known as "Massachusetts Institute of Technology Women's Association."

### ARTICLE II

#### OBJECT

The object of the Association shall be to promote education, unity, and good fellowship among women graduates and past students of the Massachusetts Institute of Technology and to advance the cause of education and the general welfare of women undergraduates.

### ARTICLE III

#### MEMBERSHIP

Any woman graduate or past student of the Massachusetts Institute of Technology shall be eligible for membership and may become a member upon payment of the annual dues; but present mem-

bers of the Massachusetts Institute of Technology Women's Association, an unincorporated, voluntary association, may become members of this Association without payment of annual dues for the first fiscal year.

## ARTICLE IV

### OFFICERS

The officers of the Association shall be a President, a First Vice-President, a Second Vice-President, a Recording Secretary with the powers of clerk, a Corresponding Secretary, a Treasurer, an Auditor, and three other members of the Association, who together shall constitute an Executive Committee of ten members with the powers of directors.

## ARTICLE V

### OTHER COMMITTEES

SECTION 1. *Nominating Committee.* There shall be a Nomination Committee which shall consist of three members elected by the Association and two members appointed by the Executive Committee from its own members.

SECT. 2. *Registration Committee.* There shall be a Registration Committee which shall consist of

five members elected by the Association, the chairman of which shall be appointed by the Executive Committee, and may be one of the five members.

## ARTICLE VI

### ELECTIONS

SECTION 1. *Officers.* The officers of the Association shall be elected by ballot at the first meeting of the subscribers to the Agreement of Association and thereafter at an Annual Meeting of the Association, and shall hold office for two years and until their successors are duly elected and qualified for office by acceptance of election.

SECT. 2. *Nomination Committee.* Three members of the Nomination Committee shall be elected by ballot at the first meeting of the Association and thereafter at the Annual Meeting, and shall hold office for one year and until their successors are duly elected and qualified for office by acceptance of election.

SECT. 3. *Registration Committee.* Five members of the Registration Committee shall be elected by ballot at the first meeting of the Association and shall hold office for one, two, three, four, and five



years, respectively, and until their successors are duly elected and qualified for office by acceptance of election. All successors in office shall be elected by ballot at the Annual Meeting of the Association and shall hold office for five years and until their successors are duly elected and qualified for office by acceptance of election.

SECT. 4. *Resignations and Vacancies.* Any officer or member of a committee may resign her office by filing with the Recording Secretary a written resignation.

All vacancies occurring in any office or on any committee shall be filled as soon as possible by appointment by the Executive Committee, and the member so appointed shall hold office until the expiration of the term of her predecessor.

## ARTICLE VII

### POWERS AND DUTIES OF OFFICERS AND COMMITTEES

SECTION I. *President.* The President shall preside at all meetings of the Association, shall be Chairman of the Executive Committee, and shall, at her option, be a member *ex officio* of all other committees.

SECT. 2. *Vice-Presidents.* The Vice-Presidents in order shall in the absence of the President and at any other time, upon her request, assume all the powers and duties of President.

SECT. 3. *Recording Secretary.* The Recording Secretary shall keep a permanent record of all proceedings of the Association and of the Executive Committee, shall read at each business meeting the minutes of the previous meeting, shall give to the Corresponding Secretary notice of all meetings to be called, shall furnish all press reports and issue all orders upon the treasury.

SECT. 4. *Corresponding Secretary.* The Corresponding Secretary shall conduct the correspondence of the Association, and shall send out notices of meetings.

SECT. 5. *Treasurer.* The Treasurer shall have charge of all funds belonging to the Association, shall pay such bills as have been approved by the Executive Committee, shall keep an account of all receipts and disbursements, shall request from each member an annual subscription of one dollar, and shall present a report at the Annual Meeting.

SECT. 6. *Auditor.* The Auditor shall audit the accounts of the Treasurer previous to the presen-

tation of the Treasurer's report at the Annual Meeting.

SECT. 7. *Executive Committee.* The Executive Committee shall transact the regular business of the Association, shall obtain and carry out the instructions of the Association with regard to any unusual levy or disbursement, and shall attend to any other business not provided for by the By-Laws.

It shall meet as soon as possible after its election and shall appoint two of its members as members of the Nomination Committee to hold office for one year and until their successors are duly appointed; and it may from time to time appoint such additional officers, agents, and committees as it may deem necessary.

It shall fill all vacancies occurring in any office or on any committee as soon as possible thereafter, as provided in Article VI, Section 4, of these By-Laws.

It shall make all arrangements for the Annual Meetings.

SECT. 8. *Nomination Committee.* The Nomination Committee shall prepare and present to the Association at the Annual Meeting a list of candidates for office. The name of any candidate upon

such list may be erased and any other name may be substituted at the discretion of the voter.

SECT. 9. *Registration Committee.* The Registration Committee shall have charge of the Association Register or Card Catalogue, for which it shall duly collect all necessary data, providing at stated intervals for their tabulation, publication, and distribution, if need be.

## ARTICLE VIII

### MEETINGS

SECTION I. *Annual Meeting.* The Annual Meeting of the Association, which shall be known as "Association Day," shall be held on such date and at such hour and place as the Executive Committee shall appoint. Notice of such meeting shall be given by the Corresponding Secretary to every member two weeks before the date appointed.

SECT. 2. *Special Meetings.* Special meetings of the Association may be called by order of the President or a Vice-President or of a majority of the Executive Committee or upon written request signed by five members and filed with the Recording Secretary.

SECT. 3. *Quorums.* Nine members shall constitute a quorum at any meeting of the Association.

Five members shall constitute a quorum at any meeting of the Executive Committee.

A majority of the existing members shall constitute a quorum at a meeting of any other committee.

## ARTICLE IX

### DUES

The annual dues shall be One Dollar, payable at the Annual Meeting for the succeeding year.

Resignation of membership shall be presented in writing to the Treasurer. Any member who resigns after April 1 shall be liable for dues for the current year.

Any member whose annual dues remain unpaid for one year shall be stricken from the roll, but may renew her membership at any time upon payment of the dues for the year in which she was dropped.

## ARTICLE X

### FISCAL YEAR

The fiscal year shall be from the first day of January to the thirty-first day of December of each year.

## ARTICLE XI

### AMENDMENTS, REPEAL, ETC.

These By-Laws may be amended, altered, or repealed at any annual or special meeting of the Association by vote of a majority of those present and voting, notice of the purpose of such meeting having been sent to all members of the Association two weeks prior thereto.

