

National Computer
Security Center

INSTRUCTIONS FOR COMPLETING THIS PACKET:

1. Read through the Policy portion of this packet. This is your copy to retain for future reference.
2. Complete the request form.
 - a. User types can be determined by reading the Policy.
 - b. The endorser information is completed by your boss.
 - c. Your project will be Catwalk unless your NCSC sponsor informs you otherwise.
 - d. The intended use of account should be self explanatory. Fill in the reason for your wanting an account.
 - e. The sponsor portion will be signed by an NCSC employee. If you do not know who your sponsor will be, the Accounts Administrator will make every effort to provide you with one.
 - f. You only need access to proprietary data if your sponsor tells you this.
 - g. Tymnet is the communications service we provide to our users who can not dial in to us locally. It is free of charge to you.
3. Sign the Memorandum of Agreement. No account will be issued without one.
4. If you are NOT applying for a Catwalk account, also sign the attached DOCKMASTER Access Agreement.
5. Return the actual request form and the signed MOA to:

National Computer Security Center
Attn: C14, DOCKMASTER Accounts Administrator
9800 Savage Road
Ft. Meade, MD 20755-6000

-OR-

National Computer Security Center
Attn: "the name of your sponsor"
9800 Savage Road
Ft. Meade, MD 20755-6000

NOTE: ELECTRONIC MAIL IS NOT A SUFFICIENT REASON FOR OBTAINING A DOCKMASTER ACCOUNT. THERE MUST BE A NEED FOR COMPUTER SECURITY INFORMATION....OR AN INVOLVEMENT IN THAT AREA.

NATIONAL COMPUTER SECURITY CENTER

FORT GEORGE G. MEADE, MD 20755-6000

24 October 1988

SUBJECT: User Accounts on DOCKMASTER

TO: DOCKMASTER Users

1. The National Computer Security Center is always striving to provide secure computing services to its customers. The Center demonstrates this by providing its customers with the services of DOCKMASTER, a Honeywell Multics System with a secure rating of B2. To further ensure DOCKMASTER users of access protection, the Center is issuing an authentication device to each user who is not registered on a restricted project (e.g., Catwalk, INFOSEC). These devices will provide an additional layer of security to the standard userid/password protection.

2. The device chosen by the Center for this purpose is the WATCHWORD GENERATOR. The WATCHWORD GENERATOR comes in the form of a small pocket calculator, which makes it convenient to carry. A Personal Identification Number (PIN) is used in conjunction with the WATCHWORD GENERATOR. Thus, an unauthorized user would need three things in order to gain access to your account: your WATCHWORD GENERATOR, your WATCHWORD GENERATOR PIN and your DOCKMASTER userid/password.

3. Enclosed is a DOCKMASTER Access Agreement which must be signed before a WATCHWORD GENERATOR is issued. Once the Center receives the signed Access Agreement your WATCHWORD GENERATOR and instructions for the use of the device will be mailed to you. If the Access Agreement is not signed then your DOCKMASTER account will be forfeited.

4. The Center is committed to improving computer security by supporting this technology. The Center feels that the WATCHWORD GENERATOR will provide each user with an additional layer of security. Thank you for your cooperation in this matter as we endeavor to implement this security feature.

Sincerely,



ELIOT SOHMER

Chief

Office of Computer Security,
Evaluations, Publications, and Support

Encl:
a/s

DOCKMASTER ACCESS AGREEMENT

Date: 1 March 1988

NCSC DOCKMASTER ACCESS AGREEMENT: USER ACCOUNTS ON DOCKMASTER

This document details, the agreement between the National Computer Security Center (NCSC) and the individual DOCKMASTER users.

1. The WATCHWORD GENERATOR will be used in conjunction with the normal login to gain access to the NCSC computer system, DOCKMASTER. Users registered on limited service projects will not be using a WATCHWORD GENERATOR.
2. Users should be aware that the WATCHWORD GENERATOR is the property of the United States Government, and as such should be used only to access DOCKMASTER.
3. Each user is responsible for the WATCHWORD GENERATOR assigned to them. Any device that is lost, stolen, or damaged should be reported immediately to the NCSC Computer Equipment Systems Security Officer (CESSO) for DOCKMASTER.
4. Each user is responsible for the protection of the Personal Identification Number (PIN) assigned to the WATCHWORD GENERATOR. Any suspected compromise should be reported immediately to the NCSC CESSO for DOCKMASTER.
5. Each user must promptly return the WATCHWORD GENERATOR to the NCSC once the associated DOCKMASTER account has been deleted. The WATCHWORD GENERATOR is property of the United State Government. Any misuse of the WATCHWORD GENERATOR, or failure to return the WATCHWORD GENERATOR, upon the request of the NCSC, maybe punishable under 18 U.S.C. section 641.
6. If a users DOCKMASTER account is terminated because of inactivity, the user will be notified to return the WATCHWORD GENERATOR promptly to the NCSC.
7. A WATCHWORD GENERATOR WILL NOT be distributed, and current/new accounts will be forfeited, without the NCSC receipt of this signed DOCKMASTER access agreement.
8. In addition to the detailed statements above each user will be held responsible for the information originated on the memorandum of agreement dated June 10, 1985 (ESTABLISHING NEW USER ACCOUNTS ON DOCKMASTER).

DOCKMASTER ACCESS AGREEMENT

Date: 1 March 1988

NCSC DOCKMASTER ACCESS AGREEMENT: USER ACCOUNTS ON DOCKMASTER

9. The user agrees to abide by this DOCKMASTER Access Agreement.
(Dated 1 March 1988)

I agree to abide by this DOCKMASTER Access Agreement knowing that any violation of the above will result in the confiscation of the WATCHWORD GENERATOR and the deletion of my account.

SIGNATURE _____

DATE _____

PRIVACY ACT STATEMENT

AUTHORITY: 50 U.S.C. 402 (Note), E.O. 12333

PRINCIPLE PURPOSE: To allow the National Computer Security Center to distribute information pertaining to a clients DOCKMASTER account.

ROUTINE USE: Dissemination within the National Computer Security Center.

DISCLOSURE OF INFORMATION: Disclosure of this information is voluntary.

EFFECTS OF NOT PROVIDING THE INFORMATION: Failure to provide the information requested could result in the inability of the National Computer Security Center to provide the client with a DOCKMASTER account.

NAME LABEL

POLICY

Date: March 1988

NCSC POLICY: ESTABLISHING NEW USER ACCOUNTS ON DOCKMASTER

I. DOCKMASTER is the NCSC's UNCLASSIFIED Computer System currently serving its user community in support of the Center's mission to further computer security as stated in the National Security Decision Directive 145. DOCKMASTER provides a focal point for interacting and exchanging computer security related ideas amongst its users. It is not an intermediate node for connecting to other Network Hosts.

II. Definitions:

- a. User- A person or logical entity, such as a Daemon, who is registered on the DOCKMASTER system and, therefore, has the ability to login. Each user is associated with a project and is identified for access control purposes by the concatenation of his Person_id, Project_id, and tag. A person may be registered as a user on more than one project; thus one person can be two different users (since a user is identified by the combination of his Person_id, Project_id, and tag).
- b. CESSO- Computer Equipment Systems Security. The CESSO, responsible for all security concerns, is Cindy Hash. She can be reached on (301) 850-4446.
- c. System Administrator- A highly privileged user who maintains system data bases, such as the system administrator table (SAT), that control when and by whom the system can be accessed. The system administrator has access to all Multics commands and has the ability to alter any operating parameter of the system and make emergency repairs. He is also concerned with the basic rules (and prices) for the use of system resources. The DOCKMASTER system administrators are John RuteMiller, Les Gotch, and Tony Thibodeaux. They can be reached on (301) 859-4511.
- d. Accounts Administrator- A special class of system administrator who has limited access to register users, run the billing software only,

and perform accounting functions,
(e.g., monitors quota assigned to projects).
Cindy Hash is responsible for this job.
She can be reached on (301) 850-4446.

- e. Project- A set of users grouped together for accounting and access control purposes.
- f. Project Administrator- A person who has the access to specify the spending limits and other attributes for the users on a particular project. The project administrator maintains the project master file (PMF). If the duties of project administration are not delegated to a project's administrator, they may be performed by an accounting or system administrator. On DOCKMASTER, all user projects will be delegated.
- g. Project_id- the name assigned to a project. The name must be from one to nine characters long, must begin with a capital letter or a digit, and must be unique at the site.
- h. Person_id- A unique name assigned to each user of the system. It is usually some form of the user's name (usually his surname). The name must be from one to 20 characters long, usually begins with a capital letter, and may not contain punctuation characters. A password is associated with the Person_id. The Person_id can be used to identify a person on several projects.
- i. NCSC - National Computer Security Center, mailing address:

National Computer Security Center
9800 Savage Rd.
Ft. Meade, MD 20755-6000
- j. Owner Company - A company for whom a Project has been created.

III. Policy

1. The Technical Support Office is the Office of Primary Interest (OPI) for all administration and use of DOCKMASTER accounts.
2. The Technical Support Office is responsible for the establishment of new user accounts and projects on DOCKMASTER and retains final approving authority for all accounts and projects.
3. No account will be granted without a signed Memorandum of Agreement on file with the NCSC.
4. The NCSC does not guarantee anonymity for account holders on DOCKMASTER. In other words, we will not guarantee that people do not know that you have an account on DOCKMASTER.
5. Accounts will be granted based on the availability of system resources.
6. Any detected misuse of system resources (e.g., games, profit) or circumvention of security mechanisms will result in the deletion of the user's account.
7. All accounts will be revalidated twice a year. If a user has not used his account within six months from the date of issue, the account will be deleted from the system.
8. Proprietary access for users will be given only with the concurrence of the Project Administrator for the project containing that particular type of proprietary data. Initial establishment of proprietary data on the system MUST have the approval of the NCSC so that the appropriate mandatory controls can be implemented.
9. The NCSC is not obligated to give communications access to every account holder. (e. g. TYMNET access).
10. Users wishing dial-out access from DOCKMASTER must submit their request in writing along with an approval signature from an Office Chief within the NCSC. This request should be coordinated with the project administrator. Each request will be evaluated on a case by case basis and all approved requests will be limited in the duration of use.
11. The NCSC will provide all new account holders with enough documentation to use the basic services of DOCKMASTER. The NCSC does maintain a supply of various

other Multics manuals but they are given out on a first come first serve basis. Contact the Accounts Administrator for more information about these manuals. Any other manuals needed must be ordered from Honeywell at the expense of the user.

Honeywell Information Systems Inc.
7900 Westpark Drive
McLean, Virginia 22102
ATTN: Technical Librarian

12. The NCSC reserves the right to change or modify any or all NCSC-provided software at any time without prior notice to the user. Where possible, users will be notified of incompatible software changes well in advance.
13. New user accounts will be installed each Friday.
14. Upon installation of a new account, the new user will be notified by mail of his person id and password, each in a separate envelope.
15. The project administrator will be notified to install the new user's person id in the project pmf.
16. The NCSC shall not be required to assist the user with any tasks related to the use of the software nor to provide the user with any training on the use of the software.
17. If a user's account or password has been deleted from the system, a new account form must be completed.
18. The system will automatically require you to change your password at a fixed interval of time. Passwords are machine generated.
19. The third consecutive unsuccessful login attempt will be automatically reported to the CESSO.
20. The NCSC will maintain a trouble reporting mechanism for user problems.
21. The NCSC will not be obligated to ship tapes or hardcopy to account holders.
22. Availability of private disk packs and tapes for individuals and projects will depend upon user load and hardware availability.
23. Although DOCKMASTER will normally be available 24 hours a day, 7 days a week, the NCSC does not guarantee uninterrupted service. Attended service will be

provided Monday thru Friday between the hours of 6:30am and 8:30pm EST; and on weekends between 08:00 AM and 16:00 PM EST. All account holders will be notified of any scheduled outages (Preventive Maintenance, equipment shutdown, etc.) in advance. Downtime due to unscheduled outages will be kept to a minimum.

24. Currently there are six user types for individuals requesting access to DOCKMASTER:

- a. Type 1 - Individuals employed by the NCSC
- b. Type 2 - Individuals employed by the Host Agency
- c. Type 3 - Individuals employed by other U.S. Government Organizations
- d. Type 4 - Contractor employees working on official computer security projects for the U.S. Government
- e. Type 5 - Individuals affiliated with academia, who are not contractors
- f. Type 6 - All others

25. Individuals listed under types three, four, five, or six will be required to have a NCSC sponsor before obtaining an account.

26. Any significant changes to this Policy may result in the issuance and resigning of a new Memorandum of Agreement.

DOCKMASTER ACCOUNT REQUEST FORM

REQUESTOR INFORMATION:

User Type (reference Policy): _____
Name: _____
Organization: _____
Business Phone: _____
Business Address: _____

Are you a United States citizen? YES / NO
If NO, write country or countries of which you are
a citizen. _____

ENDORSER INFORMATION:

(This should be filled out by YOUR department head; endorsing
your request and need for a DOCKMASTER account.)

Name: _____
Title: _____
Business Phone: _____
Signature: _____

ON WHICH DOCKMASTER PROJECT DO YOU WISH TO BE REGISTERED?

NOTE: You will be registered on project Catwalk unless you
have a need to access another project. If you have a
need to access a specific project, you will know, or
your sponsor will tell you.

If the project has proprietary data, a signature
from the project administrator is necessary.

INTENDED USE OF ACCOUNT (E-mail is not a sufficient reason)

ESTIMATED PERIOD OF USE: From ___ / ___ / ___ To ___ / ___ / ___

COMMUNICATION ACCESS REQUIREMENT:

DOCKMASTER can be accessed through local dial-in, MILNET, or the commercial network, TYMNET. Please specify which of these services you will need.

Local Dial In ___ TAC Access (for MILNET) ___ TYMNET ___
Already Have TAC Access ___

REQUESTOR'S SIGNATURE: _____

SPONSOR'S SIGNATURE: _____

(Required for requestor's of user types 3, 4, 5, or 6)

INTERNAL USE ONLY

1. Date Received _____
2. Person_id assigned _____
3. Date Packet Mailed _____

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MEMORANDUM OF AGREEMENT

Date: 10 June 1985

NCSC MEMORANDUM OF AGREEMENT: ESTABLISHING NEW USER ACCOUNTS ON DOCKMASTER

The purpose of this document is to outline in detail, an agreement between the NCSC and individual DOCKMASTER users.

1. DOCKMASTER will be used for UNCLASSIFIED processing only.
2. Sharing of accounts (Person_ids) on DOCKMASTER is prohibited. Violators will lose their accounts.
3. Users are responsible for the protection of their passwords. Should a user suspect compromise of his password, he must change it immediately and report the suspected compromise to the NCSC CESSO for DOCKMASTER.
4. Any detected misuse of system resources (e.g., games, profit) or circumvention of security mechanisms will result in the deletion of the user's account.
5. Users no longer needing their accounts will notify the Accounts Administrator immediately.
6. Users will notify the NCSC of any change in their employment status in order for the Accounts Administrator to validate their continued use of DOCKMASTER.
7. Contractor accounts will be deleted upon the completion of the contract.
8. Users will not copy software from DOCKMASTER without the written permission of the NCSC's Technical Support Office (C1).
9. The NCSC and/or employees of the NCSC will not be liable for the loss of any data caused either by user error or system malfunction.
10. It is mutually understood and agreed between the parties that no promise of payment is made herein and that this Memorandum of Agreement constitutes the total obligation of the parties. No other promises, either expressed or implied, are made or are to be imputed between them.

11. The NCSC and/or employees of the NCSC, will not be liable for the inadvertent disclosure of proprietary data.
12. No information acquired as a result of access to DOCKMASTER will be employed for profit or publication without the written approval of the NCSC.
13. The user agrees to abide by the attached Policies and Procedures. (Dated 10 June 1985)

I agree to abide by this Memorandum of Agreement knowing that any violation of the above will result in the deletion of my account.

SIGNATURE _____ DATE _____